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# UNIVERSITY NEWS FACTS

Volume 1 No. 4

August 6, 1970 Friday

## WELCOME ABOARD

DR. GEORGE CORRICK, the Dean of University Relations and Development, was welcomed aboard August 4.

Dr. Corrick comes to the University after the completion of requirements for his doctorate in Educational Administration at the University of Florida. This native of Tampa, Florida earned his B.S. degree with a major in Journalism and his masters in Educational Administration at the University of Florida.

The University of Florida has also been connected with Dr. Corrick's professional experiences. At the University he has held the position of Assistant to Director of Alumni Affairs; Assistant Editor, Health Center Relations; Assistant to the President; and Director of Development Services.

Dr. Corrick has been involved in numerous professional memberships, including American Association of Higher Education, American College Public Relations Association, Alpha Delta Sigma, Phi Delta Kappa and Florida Public Relations Association.

His civic interests encompass memberships in the University-City Council, Chairman - Speakers Bureau, County Heart Council, Campus Chairman - United Fund, American Red Cross, Kiwanis Club, and the Alachua County University of Florida Alumni Club.

Dr. Corrick and his wife, Josephine (Jo), have two children: Cathy, 13, and Dennis, 9.

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Another member of the academic community has joined the University staff as of August 1. DR. ELLIS WHITE, the new Dean of the College of Education, comes to the University from Newark, New Jersey.

Throughout his professional experiences he has been actively involved in education, varying from teaching and administration in the New York State public school systems to the Presidency of Essex County College in Newark. He has held such positions as the Head of the Division of Secondary and Higher Educational Theory and Application at New York University; Chairman, Department of Higher Education, New York University; Executive Secretary, Governor's Committee on New Jersey Higher Education; Executive Director, Education Advisory Council, IBM Corporation; Director, Educational Division, American Social Health Association; President, Fitchburg State College in Massachusetts; Dean of Instruction, Jersey City State College; and the Assistant Director of Laboratory School, Pennsylvania State College.

Dr. White is a graduate of St. Lawrence University, after which he went on to New University to receive his doctorate of education.

Dr. White, a notable figure in the field of education,

is a member of such organizations as the American Association of School Administrators, American Educational Research Association, American Association of Junior Colleges, American Association of University Professors, American Academy of Political and Social Science, American Sociological Association, American Society for Training and Development, National Council on Family Relations, American Association for Higher Education, National Education Association, Phi Delta Kappa, Phi Sigma Kappa, Higher Education Colloquium, New York University Club, International Platform Association, Board of Trustees, GT/70 Consortium.

He is also listed in Who's Who in America, Who's Who in the East, Who's Who in American Education, and the Dictionary of International Biography.

Dr. White is married to the former Helen Lawrence. They have four children: Lawrence, 32, Roger, 26, Mary Melissa, 18, and Susan, 16.

#### NUMBER PLEASE

Please note a change in the University's expense fund code number which is used for travel reimbursement vouchers. As of July 1, the account number is GR-1-499-0104. Please use this number on all future travel vouchers.

#### COPY COSTS

The University has two pieces of copying equipment, the Xerox machine and the copystat machine.

The Xerox costs three cents a copy to operate, while the copystat costs an estimated one-half cents per copy. It has been suggested that the most efficient and economical method of making copies would be to use the copystat machine for throw away or terminal use materials. Copies being sent outside the office or used for long-term filing would justify the more expensive xerox copy.

Each secretary should use her own discretion for the particular work she handles, but the facts are presented for your guidance.

#### BOX BARRAGE

Arrangements have been made with one of the moving firms in Jacksonville to move the University August 22 and 23, Saturday and Sunday.

Staff members should not be concerned with securing cartons or boxes in which to pack. The moving company will deliver standard cartons Wednesday, August 12. These 80 new cartons will be 2.3 cubic feet in size. There are convenient for packing books and other materials to be moved.

The Office of Physical Planning will be issuing a detailed instructive memorandum regarding the move.

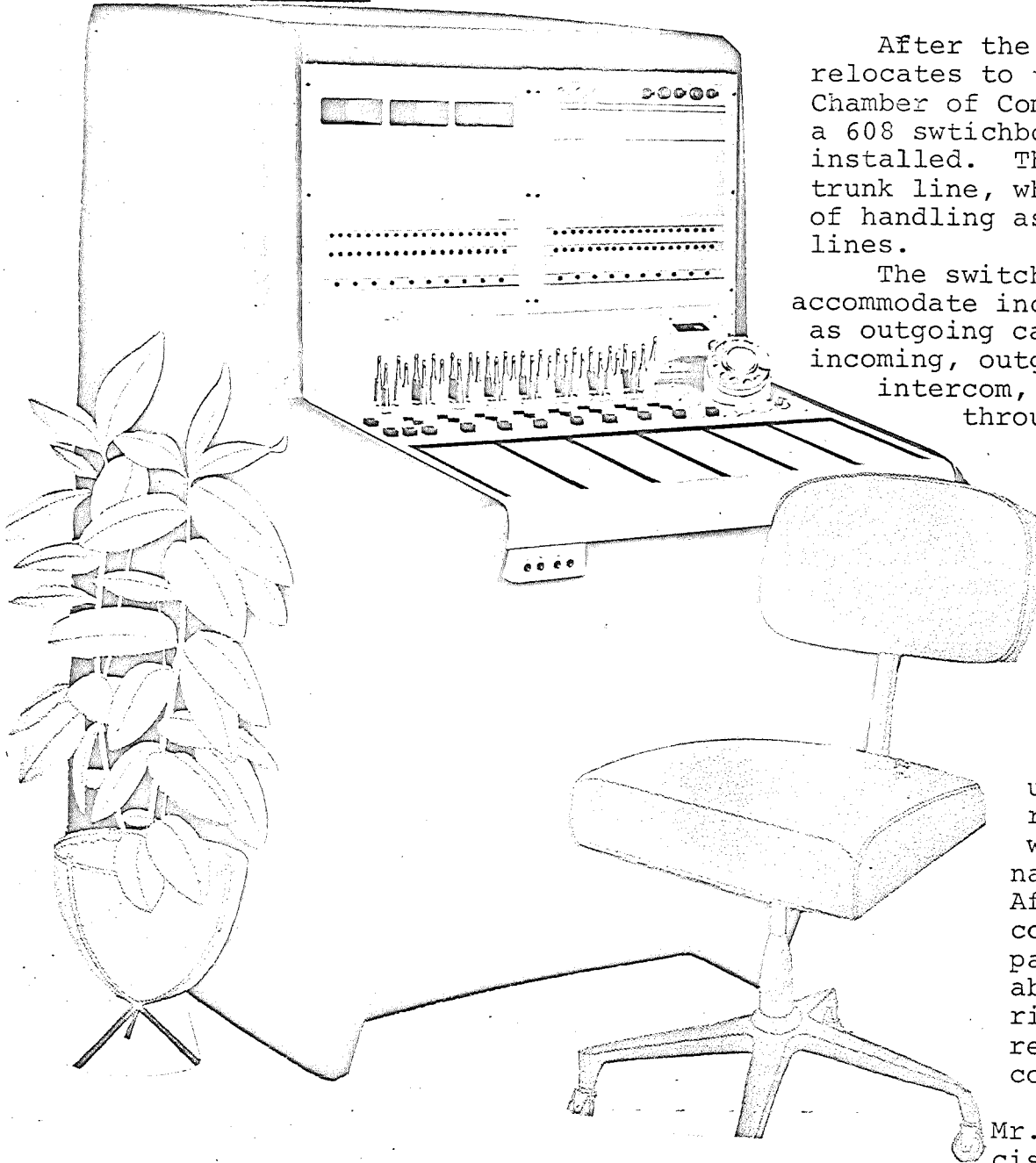
#### VACATION DAZE

Mrs. Nancy Walker and her family of four took a six-week tour of Europe. They vacationed in such places as

London, Amsterdam, Frankfort, Vienna, Venice, Florence, Rome, Nice, Monaco, and Paris. They returned to the United States with time for visits to New York and Richmond, Virginia.

The city the family enjoyed most was Venice, with its quaint narrow streets, canals, churches, San Marco Square and the art work. Nancy said the most impressive part of the city was the idea that the whole city might eventually be underwater, as it is slowly sinking each year.

#### THE 608



After the University relocates to the State Chamber of Commerce Building a 608 switchboard will be installed. This is a ten-trunk line, which is capable of handling as many as 30 lines.

The switchboard will accommodate incoming as well as outgoing calls. All calls, incoming, outgoing, and intercom, must be placed through the operator.

The 608 is controlled through an operator, NANCY HIGGINBOTHAM, using offset controls, push-buttons and positive visual control signals. Accurate communications are assured with the use of flashing reminder signals which will eliminate guess work. After a caller is connected with his party he will be able to hear the call ringing through to reassure them that the connection was made.

According to Mr. Meadows, the decision to use this board was based upon a thorough and co-ordinated

analysis in conjunction with the Southern Bell Traffic and Utilization analyst.

The 608 is expected to serve the University's needs during the next two years only or until the move to the campus. At that time, a semi-automatic board which will not engage the operator for outside and intercom calls will be installed.

Approximately five years after campus operation begins or until the time when telephone traffic justifies, the University will switch to "Centrex". This is a system which allows direct calling from outside numbers and conversely from campus stations to outside numbers. Centrex eliminates the need for all except one operator.

## TRY HARDER

According to Mr. Haywood, in a recent conversation with Mr. Broward Jackson of the State Controllers office in Tallahassee, it was pointed out that out of the 500,000 warrants issued each month, the state agencies are experiencing more problems with Avis Rental Car Company than any other one organization.

In view of this fact and our experience this year it is suggested that all employees who use rental cars contact Avis as a last resort.

## SOCIAL SECURITY INFO

Cards to be sent to the Social Security office for information concerning any individual's own social security status are available in the Controller's office. The cards are to be filled out with your name, address and social security number.

The information which the Social Security office will return, will be helpful in deciding whether or not to transfer to the new Florida Retirement System (FRS). Up until now, the Teacher Retirement program did not have social security benefits, while the State Retirement program did. Now the better aspects of both have been combined into a single program, FRS. State employees have the option of selecting the program which suits their needs best.

## THE VALUE OF EVALUATIONS

As everyone here is aware, in organizing a University there are many policies and procedures to be considered. Each department has their own particular objectives.

One item discussed earlier with career service employees was the Performance Evaluation guide. It was agreed that the traditional sheets need revision and updating.

Here is an up-to-date performance evaluation which has been suggested for consideration as a model for future evaluations.

### PROMPTNESS

1. Is faster than a speeding bullet
2. Is as fast as a speeding bullet
3. Would you believe a slow bullet
4. Misfires frequently
5. Wounds self while handling gun

### INITIATIVE

1. Is stronger than a locomotive
2. Is as strong as a bull elephant
3. Almost as strong as a bull
4. Shoots the bull
5. Smells like a bull

### QUALIFICATION

1. Leaps tall building, single bound
2. Leaps tall building, running start
3. Can leap short building if prodded
4. Bumps into building
5. Cannot recognize buildings

### COMMUNICATION

1. Talks with God
2. Talks with the angels
3. Talks to himself
4. Argues with himself
5. Loses arguments with himself

### ADAPTABILITY

1. Walks on water
2. Keeps head above water under stress
3. Washes with water
4. Drinks water
5. Passes water in emergencies