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# UNIVERSITY OF NORTH FLORIDA



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## mariner

Volume 2 No. 35

December 17, 1971

### CHRISTMAS GIFT FROM THE STATE

Career Service employees will be getting a present from the state every pay period starting Dec. 31, in the form of a pay adjustment made possible by the partial implementation of the Brown Report.

This will mean that current employees will have their salaries adjusted with the increase authorized for their class. This amount will vary among employees since adjustments will vary by class.

Anniversary dates and merit salary eligibility will not be affected.

The personnel department will give each Career Service employee a form indicating the amount of this adjustment for their biweekly salary. Go to personnel with any questions.

### POSITION OPENING

Mrs. Carol Malphurs, secretary in the Office of University Relations and Development will be joining her husband in Gainesville January 14, leaving the position vacant. This position is presently a Secretary III position, but is under consideration for reclassification to Secretary IV within the very near future. If anyone is interested in a promotion, please contact Ken Johnson in the personnel department in order that you can be scheduled for an interview.

### PAYDAY REMINDER

All departmental secretaries should submit the pre-certified lists of non-exempt employees' names and hours worked to the payroll department by Monday, (Dec. 27) at noon, for the period of Dec. 17-30, 1971.

Due to the extra holiday and the reduced work force, this information is necessary by that date and time or these employees will not be paid. No tickee--No payee!

### SUPPLY ROOM CLOSED

The supply room will be closed all day Wednesday (Dec. 22) for inventory. Please get all needed supplies by 5 PM Tuesday.

MORE HELP FOR THE  
NEEDY

More money and clothing are needed. Please do your part in bringing a Merry Christmas to these needy people.

Donations for the needy family will be accepted through Monday (Dec. 20) to allow time for wrapping before their delivery on Wednesday.

LAST MARINER OF '71

here's wishing you a very joyous holiday and the best of everything in the new year!

This will be the last Mariner printed this year. The next issue will be January 7, 1972. So's