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UNIVERSITY NEWS FACTS

THE OFFICIAL PUBLICATION
FOR THE OFFICE OF THE
UNIVERSITY OF NORTH FLORIDA

Volume 1 No. 11

November 25, 1970 Wednesday

WELCOME ABOARD

MRS. DEBBIE DAVISON and her husband, Victor, come to Jacksonville from Pennsylvania where Debbie was employed at Villanova University. Debbie is serving as a clerk-typist in the office of Administrative Services.

MRS. NELL HOLLOWAY, computer operator in the computer services office, is a former staff member at the University of West Florida. Nell, a native of Maben, Mississippi has attended Mississippi State University and Pensacola Junior College, division of vocational and technical education. Martha's husband, Larry, is an architectural draftsman.

Joining the University staff as director of information services is MR. LEWIS (SKIP) LIVINGSTON. Mr. Livingston has just completed course work toward the doctorate in political science at the University of Florida. He entered the graduate program there after three years as a reporter, first for the Daytona Beach News-Journal, then for the Orlando Sentinel.

Mr. Livingston is married to the former Felicitas Ahrendt of Berlin. They have two daughters: Charlotte, 8; and Diane, 6.

MRS. JO ELLEN MOBLEY, secretary to dean of the college of education, comes to the University from the Gulf Life Insurance Company in Jacksonville. Jo presently holds the office of program chairman of the National Secretaries Association.

A native of Acworth, Georgia, Jo and her husband Alan have three sons: David, 17; Terry, 14; and Bruce, 12.

Two new student assistants have joined the University staff, MRS. JESSIE L. LOCKET, in the accounting department and MR. BRUCE Beardsley, in the library.

Both are students at Florida Junior College. Jessie, is a freshman majoring in accounting. Bruce, a sophomore, is majoring in biology.

CARE CONTRIBUTIONS

CARE is coordinating voluntary aid to Pakistan disaster victims. Contributions may be sent to Pakistan Emergency Fund, CARE, Inc., 615 Forsyth Building, Atlanta, Ga. 30303

MINISTERIAL MEETING

The University and the Baptist Ministerial Brotherhood are sponsoring a luncheon at the Shiloh Metropolitan Baptist Church, 11 a.m., December 7, for the black ministers of this area.

This will be the first major meeting with the black community in efforts to demonstrate the University's commitment as an Equal Opportunity Institution. The session will provide the ministers with an opportunity to suggest how the University may serve the community best.

Dr. Carpenter will describe the broad outlines of the University's mission here. Dr. Lassiter and Dr. Robinson will present in greater detail the University's role and answer questions concerning this subject.

PANEL CHAIRMAN

Dr. Robinson will be the chairman of a panel on "Student Concerns in Today's Secondary Schools" at the Southern Association of Colleges and Schools meeting, to be held next week in Atlanta.

Some of the general topics to be investigated by Dr. Robinson and his panel are the involvement of students in school decisions, development of a relevant curriculum, the world outside the school, codes of conduct, college admissions and school publications.

LIBRARY LENDING

Books will be coming into the library at an accelerated pace beginning the first week of December, according to Mr. Farkas. Each order must be processed rapidly to make room for the next shipment. This means the turnover of books on the new book shelves will be faster than anticipated. Since space is the main problem, books cannot be held on open shelves for prolonged periods. The books will be packed and inaccessible until the move on campus. Therefore the staff is urged to check out books needed during the next two years through established procedures. Books may be kept in the office or at home until the campus move.

SUPPLY DESCRIPTIONS

Consider the plight of the inventory taker who must determine the quantity of paper and envelopes described as "several", "many", or "a handful". According to Webster "many" is defined as "a large but indefinite number"; "several" is defined as "more than one but fewer than many"; and a "handful" is "as many as the hand will grasp". Because of the looseness of the terms and the variety of hand-sizes among University staff members, a precise inventory of supplies becomes a matter of guess work. To eliminate the temptation to foil the inventory taker, it will not be necessary in the future to list paper and envelopes on the inventory sheet.

A table is also on display near the supply room for the purpose of identifying available stock and to encourage staff members to use these items before re-ordering. In the future, stock will be numbered according to its position on the shelf.

COFFEE FUND

Since the coffee fund makes parties, flowers (for staff members only), cards and coffee supplies possible, a new fee policy will be initiated. Henceforth, those who do not drink coffee will be asked to contribute 50¢ a month toward the funding of parties. The coffee will be collected Monday, November 30. These personal touches are enjoyed by all staff members, but they can only continue while the University is still relatively small.

Please use only one cup for coffee each day. The cost of three to four cups per day per person is fast becoming exorbitant. If you would like a personal cup purchased for you, please contact

Nancy Higginbotham before noon on Monday.

The coffee pot will be disconnected at 5 p.m. each day. Office trash cans are water proof so coffee remains may be disposed in them. Please do not leave used cups and napkins on the coffee table.

TEMPORARY HELP

When a temporary or part time employee is needed and there is not an established position available, personnel services should be contacted about hiring OPS or student assistant employees. OPS personnel may work eight hours daily but are limited to four calendar months of employment. A student assistant may work between 15 and 20 hours a week but may work year round as long as they are enrolled and in good standing with a secondary or higher education institution.

Student Assistant and OPS request should be made by the department head at least a week in advance to allow time for recruitment and necessary budget clearance. In requesting temporary personnel, these needs concerning the position should be considered:

number of hours to be worked daily, type of assignment, length of employment and the experience required for the assigned tasks.

DID YOU KNOW?

The county-wide educational system of Duval County is the 17th largest in the United States with 4,952 classroom teachers and 118,700 students in 136 public schools. There are 35 parochial schools with 9,600 kindergarten, elementary and high school students.

CHRISTMAS PARTY

Mrs. Carpenter has graciously extended an invitation to the staff to have the Christmas party in their home December 19, 8:00 p.m. The party had been previously scheduled at the Cascade Apartments.

THANKSGIVING DISCOVERY

Dr. James Dungan, Dean of Planning and Evaluation and a statistician by academic training, claims a major research breakthrough. Dr. Dungan reports he has found a statistically significant relationship between the caloric intake of UNF employees and a decline in the North Florida population of Meleagris gallopavo. Curiously enough, Dr. Dungan continues, this relationship is observable only at two occasions during the calendar year, the first being the fourth Thursday in November. Dr. Dungan, exhibiting the caution characteristic of most scholars, declined to impute cause to the relationship. When last contacted in his laboratory, Dr. Dungan was surrounded by numerous Meleagris. He was muttering, somewhat incoherently, something about "blasted Pilgrims." HAPPY THANKSGIVING!

