



Blue Cross
of Florida



Blue Shield
of Florida

INTER OFFICE MEMO

TO: DIVISION PERSONNEL
LISTED BELOW

AT:

DATE DEC. 4, 1974

FROM: W. R. SKELLEY

AT: CORPORATE STAFF & PLANNING

SUBJECT: DIVISION MANAGEMENT SESSION
FRIDAY, DECEMBER 13, 1974

Please make plans to attend our Division Management Session on December 13.

The attachment outlines the agenda for the day, and also indicates the location of the meeting.

The session will begin promptly at 9 AM.

Attachment

WRS

WRS/red

ATTENDEES:	Bob Batie	Derald Smart
	Ed Keiser	George Dugger
	Ray Bowering	Billy Alsobrook
	Glenn Gothard	Willie Reese
	John Nielsen	Louise Mills
	Steve Welk	
	A. DePirro	
	Jim Williams	Henry Holcomb
	Ron Tipton	Billy Benton
	JohnL Bentley	Joe Giroux
	Mike Jones	
	Frazier Sinclair	Dick Warner
	Gary Glenn	Dave Nagy
	Calvin Howard	Bill Dodd
	Henry Zittrower	Jack Masters
	Jim Lee	
	Margie Cook	
	Buddy Gazaleh ✓	

CORPORATE STAFF AND PLANNING
DIVISION MANAGEMENT SESSION
FRIDAY, DECEMBER 13, 1974
STRICKLAND'S TOWN HOUSE - PHILLIPS HIGHWAY

9:00 Introduction/Welcome - W. R. Skelley
9:10 The Corporation Today and In the Future
Corporate Planning - R. E. Warner
10:15 Break*
10:30 The Division Today and In the Future
Division Planning - R. E. Warner
Department Role/Plans - FY 1976 and Beyond
10:40 Building Management - Derald Smart
11:00 Office Services - Jim Williams
11:20 Methods - Bob Batie
11:40 Planning - Bill Dodd, Dave Nagy, Dick Warner
12:00 Concluding Comments/Questions
12:30 Lunch

* Coffee available throughout the meeting