

**MEDICARE PART "A"**  
ADMINISTERED BY  
**BLUE CROSS OF FLORIDA, INC.**



**INTER OFFICE**

**MEMO**

TO: BUDDY GAZALEH

AT: MAIL OPERATIONS

DATE: May 1, 1975

FROM: TINA HENAULT *TH*

AT: MEDICARE PART "A"

SUBJECT: Outgoing Mail

Buddy, to confirm our conversation of this morning, I am sending two Medicare Part "A" envelopes which were "RETURNED FOR POSTAGE". After speaking with Ruby Reynolds, Supervisor of our Correspondence Unit, I learned that we are receiving a growing number of returned letters.

I realize that these returns are being caused by mechanical errors, as we discussed earlier, but felt that the matter should be documented before it turns into a real "problem".

Thank you.

TH:

cc: Frazier Sinclair - Mail Operations  
F. H. Hewett - Director, Medicare Part "A"  
Ruby Reynolds - Correspondence, Medicare Part "A"

# MEDICARE PART "A"

Notes

Date 5/1/75

To: 1, mail operations  
Floor Department  
Buddy Szaluk  
Name

From: 10-S, MEDICARE PART A  
Floor Department  
Jina Henault  
Name

<input type="checkbox"/> PLEASE TAKE UP WITH ME	<input type="checkbox"/>	<input type="checkbox"/> FOR YOUR INFO.
<input type="checkbox"/> FOR YOUR APPROVAL	PLEASE NOTE	<input type="checkbox"/> FOR YOUR COMMENTS
<input type="checkbox"/> PLEASE NOTE AND FILE	AND RETURN	<input checked="" type="checkbox"/> PLEASE HANDLE

# MEDICARE PART "A"

Administered by BLUE CROSS OF FLORIDA, INC.

POST OFFICE BOX 2711 ■ JACKSONVILLE, FLORIDA 32203

RETURNED FOR POSTAGE