

P. O. BOX 2525 / JACKSONVILLE, FLORIDA 32231

DISTRIBUTION LIST C
WILLIAM M AREHART JR
MANUAL SYSTEMS AND METHODS 12T

MEDICARE PART "B"
ADMINISTERED BY
BLUE SHIELD OF FLORIDA, INC.



FILING INSTRUCTIONS _____

TO: DISTRIBUTION AT: DATE 10-12-82
A, B, C, D, G
FROM: N. E. OPLINGER *NEO* AT: 12 TOWER - MEDICARE B
SUBJECT: STAFF ADDITION

Because of a long list of unique needs, we have hired Rick Davis, a former Director with Group Health Inc., to help us with the first few weeks and months of operational problems which we expect to occur because of differences between the GHI processes and ours. We fully expect the need for this position to be of relatively short duration but also recognize the critical and sensitive need to have someone to help us with problems which are certain to occur.

Rick will serve in the capacity of divisional administrative assistant and will report to me. He will be rotating through all the operational areas for orientation purposes as a part of his initial duties.

I hope all of you will take an opportunity to welcome Rick and will extend to him the usual business courtesy as you have done to others in the past.

NEO:sc