



TO: ALL DIRECTORS & MANAGERS AT:

DATE 2/25/83

FROM: David Edson *DE* AT: Personnel

SUBJECT: Corporate Recruiter Assignments

Recent staffing changes in the Personnel Department has necessitated clarification of recruiting assignments. Effective immediately, the Corporate Recruiters will be providing placement assistance of the following areas of the Corporation as indicated:

Corporate Recruiter - Janice Stertzbach (Ext. 6737)

Marketing	Corporate Research
Systems	Corporate Planning
Provider Automated Services	

Corporate Recruiter - Mike Estes (6425)

Operations	Corporate Communications
Finance	Legal Affairs
Actuary	Internal
Health Industry Services (Except P.A.S.)	
Human Resources	
Facilities	

Marian Clark (Molly-Ext. 6685)

Will continue in her role as the Non-Exempt Recruiter for the entire Plan.

Janice Stertzbach started with the Plan on February 21st. She has a BA in Psychology and a Masters in Counseling Psychology from the University of North Florida. She has been in Jacksonville for 12 years, the last 3 of which she was employed in a recruiting role.

Please share the appropriate portions of this memo with your subordinate managers. Thank you for your support to the Recruiting staff. We look forward to a continuing effective partnership meeting the hiring needs of the Plan throughout 1983.

DE/lsr