

# American Civil Liberties Union Foundation of Florida, Inc.

7210 SOUTH RED ROAD

SOUTH MIAMI, FLORIDA 33143

PHONE: 666-4750

Memo to: Selected members of the Florida IWY delegation: Inez Almond, Marie Anderson, Susan Anthony, Donna Bateloan, Budd Bell, Dr. Rita Bernstein, Molly Brilliant, Boseanne Cacciola, Gwen Cherry, Eufaula Frazier, Dr. Freddie Groomes, Dr. Maria Hernandez, Ellen Johnson, Dr. Ellen Kimmel, Sally B. Mathis, Dr. Emma Rembert, Barbara Roper, Dr. Edna Sessy, Maria Saiz, Yvonne Santa-Maria, Carol Sheehan, Mamie Shelley, Francena Thomas, Nancy Traver, Senator Lori Wilson, Nancy Wittenberg, Diane Campoamon (Alt.), Beatrice Ettinger (Alt.), Patricia Jones (Alt.), Delcris Knight (Alt.), Ruth Shack (Alt.) and Winnie Foster, Eve Brenner, Dick Feder

From: Scharlette Holdman, Executive Director

Re: Invitation to Seminar on Procedures and Strategy for the IWY Conference in Houston

Date: November 6, 1977

Individual Florida delegates to the IWY Conference in Houston have approached the ACLU and asked if we could coordinate and conduct a one-day seminar for the Florida delegates prior to their trip to Houston.

We have received funding for such a seminar and are pleased to invite you to attend. The purpose of the seminar is twofold: 1) to offer training and instruction in the use of the federal rules of parliamentary procedure that will govern the conference, and 2) to offer an opportunity for delegates to discuss strategy on critical women's issues such as ratification of ERA, reproductive freedom, and other issues certain to be attacked by far-right groups.

The seminar will be held in Orlando at Horne's Motor Lodge on Saturday, November 5, from 9:30 a.m. to 5:00 p.m. Travel subsidies are available to all invited delegates who would not otherwise be able to attend. The specific amount available for each delegate requesting financial assistance will depend on the total number of delegates who need it.

In a week or so, we will be sending all of you some background and study materials for the seminar. In the meantime, please return the reservation form to ACLU by return mail. A self-addressed stamped envelope is enclosed for your convenience. If you are unable to attend, please let us know so that we can accurately tell other delegates the specific amount available for travel subsidies.

I hope that the seminar will be useful for each of you and will help make the Houston Conference a powerful mandate to bring women into full citizenship in this country.

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PLEASE SEND BY RETURN MAIL

To: ACLU-Fla. Fdn., Inc.  
7210 S. Red Road  
S. Miami, Fla. 33143

RESERVATION FORM  
SEMINAR ON PROCEDURES AND STRATEGY  
FOR THE IWY CONFERENCE

Name of delegate \_\_\_\_\_

Home address \_\_\_\_\_  
(Street)

\_\_\_\_\_  
(City) (Zip)

Phone: (Work) \_\_\_\_\_ (Home) \_\_\_\_\_

I will attend the conference in Orlando \_\_\_\_\_.

I am unable to attend the conference \_\_\_\_\_.

\*I will need financial assistance to cover my travel expenses for the seminar \_\_\_\_.

\*As soon as all reservation forms are received, we will tell delegates the amount of financial assistance available.

IMPORTANT !

It is important that we identify BPW delegates to the Houston Conference who can speak and work in favor of issues that will be addressed in the National Plan of Action. Please check those issues in which you have a special interest or expertise.

- |  |  |
|--|--|
| <input type="checkbox"/> ERA                           |  |
| <input type="checkbox"/> Arts & Humanities             | <input type="checkbox"/> Mass Media                              |
| <input type="checkbox"/> Child Care                    | <input type="checkbox"/> Minority Women                          |
| <input type="checkbox"/> Battered Women                | <input type="checkbox"/> Reproductive Freedom                    |
| <input type="checkbox"/> Economic Rights               | <input type="checkbox"/> Welfare                                 |
| <input type="checkbox"/> Education                     | <input type="checkbox"/> Military & Women                        |
| <input type="checkbox"/> Female Offenders              | <input type="checkbox"/> Employment                              |
| <input type="checkbox"/> Handicapped                   | <input type="checkbox"/> Older Women                             |
| <input type="checkbox"/> Health                        | <input type="checkbox"/> Rural Women                             |
| <input type="checkbox"/> Legal Status of Homemaker     | <input type="checkbox"/> Census                                  |
| <input type="checkbox"/> Housing                       | <input type="checkbox"/> Credit                                  |
| <input type="checkbox"/> Insurance                     | <input type="checkbox"/> Rape                                    |
| <input type="checkbox"/> International Interdependence | <input type="checkbox"/> Women in Elective and Appointive Office |

Name \_\_\_\_\_

Address \_\_\_\_\_

Telephone number \_\_\_\_\_

Name of your Houston hotel \_\_\_\_\_

RETURN TO: Ms. Irma Finn  
NFBPW  
2012 Massachusetts Avenue  
Washington, D. C. 20036

5  
NATIONAL WOMEN'S POLITICAL CAUCUS  
1411 K Street, N. W.  
Washington, D. C.  
Attn: Bonny Leslie

VOLUNTEER FORM

NATIONAL WOMEN'S CONFERENCE (IWY)

Houston, Texas, November 18 - 21, 1977

NAME \_\_\_\_\_ TELEPHONE NO. \_\_\_\_\_

ADDRESS \_\_\_\_\_ CITY & STATE \_\_\_\_\_ ZIP \_\_\_\_\_

I WILL BE ARRIVING IN HOUSTON, TX ON \_\_\_\_\_

I WILL NEED HOTEL; PLEASE SEND ME A HOUSTON FORM \_\_\_\_\_

YES, I WOULD LIKE TO HELP MAKE THE HOUSTON CONFERENCE A SUCCESS. I WOULD LIKE TO HELP WITH:

- |                               |  |
|-------------------------------|--|
| _____ REGISTRATION            | _____ ASSEMBLING & DISTRIBUTING MATERIALS                  |
| _____ USHERING                | _____ PRESS ROOM   |
| _____ INFORMATION BOOTHS      | _____ TRANSPORTATION                                       |
| _____ HOSPITALITY             | _____ CAUCUS COORDINATION WITH OTHER WOMEN'S ORGANIZATIONS |
| _____ OTHER                   | _____ CULTURAL & ENTERTAINMENT                             |
| _____ SELLING CAUCUS MATERIAL | _____ RECRUITING NEW CAUCUS MEMBERS                        |

FYI/ACTIVE CAUCUS MEMBERS WHO SERVE ON THE IWY COMMISSION:

Audrey Rowe Colom  
Rhea Mojica Hammer  
Liz Carpenter  
Millie Jeffries  
Gloria Steinem  
Koryne Horbal  
Lt Gov. Mary Ann Krupsak

For more information write:

IWY/Dept. of State  
Washington, D. C. 20520  
(202) 632-8888

Bella S. Abzug, Presiding Off.  
Kay Clarenbach, Executive Dir.  
Lee Novick, Conference Coord.