

608 Southeast Second Place
Gainesville, Florida
February 12, 1973

Rosanne Casciola, Ph.D.
Area Coordinator
South Campus
Florida Junior College
Jacksonville, Florida

Dear Rosanne:

Just a line to say hello and to thank you for letting me know when to send in my leave form.

I have read the Faculty Handbook section on leave and just want to make sure of one item. Rosanne, my position at FJC is extremely important to me, in fact, many of the courses I am taking in the Speech Department at the University of Florida are geared to what I feel will be of value at FJC. I do not in any way wish to jeopardize my position and if my request for a year's leave (1973-74) will in any way endanger my position there, please let me know.

Sincerely,

(Ms.) Edna L. Saffy