



HillaryClinton.com

SUMMARY OF CONTRIBUTION RULES

I. CONTRIBUTION LIMITS

- **Individual:** A maximum of \$2,300 in total for the primary election and another \$2,300 for the general election for an aggregate of \$4,600.
- **Married couple:** Each individual may contribute up to \$2,300 per election, even if there is only one wage earner in the family, provided that the funds are held in both names.
- **Joint Contributions via check:** Contributors making joint contributions (contributions made by a single check drawn from a joint bank account) are both subject to the \$2,300 limit, for an aggregate total of \$9,200. Checks preprinted with both names and drawn on a joint account in excess of \$2,300 signed by only one accountholder may be automatically reattributed. Checks signed by both accountholders are attributed equally to each accountholder, unless the Committee is instructed differently by the contributors.
- **Credit Card contributions:** A contributor using a credit card must ensure that the card used is his or her personal credit card; corporate cards or cards belonging to businesses or individuals other than the contributor or other entities may not be used. If the contributor has a spouse or joint accountholder and contributes via credit card on the Committee website, the transaction must be completed twice, once for each spouse, because the website tracks one contributor name per transaction. If the contributor is using a contribution form, then both the contributor and the spouse or joint accountholder should sign the contribution form.
- **Partnership:** A total of \$2,300 for the primary and \$2,300 for the general from a partnership. If a partnership has corporate partners, the contribution must not be attributed to any corporate partner, but instead be attributed personally among the partnership's non-corporate partners, and the contribution applies to their individual limits as well.
- **LLC:** The Committee may accept up to \$2,300 per election from an LLC treated as a partnership for tax purposes. If the LLC has corporate members, the contribution must not be attributed to any corporate partner, but instead be attributed personally among the partnership's non-corporate partners, and the contribution applies to their individual limits as well.
- **Native American Tribes:** A total of \$2,300 per election from an unincorporated Native American tribe, provided that the tribe account does not consist of corporate funds or funds derived from a federal contract. Unlike partnerships or LLCs, tribe contributions are not attributable to tribe members, who are free to make personal contributions subject to the individual contribution limits.
- **Cash:** A total of \$100 cash per individual, with contributor information.

4420 N. Fairfax Drive, Arlington, VA 22203 Tel (703) 469-2008 Fax (703) 962-8600
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tax deductible for federal income tax purposes.

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II. PROHIBITED CONTRIBUTIONS

The Committee **cannot** accept contributions (monetary or in-kind) from the following entities:

- **Corporations and Labor Unions:** No check should be accepted with the words "Inc.," "Corp.," "P.C.," "Ltd." or similar words suggesting a corporate account. This prohibition also applies to nonprofit tax exempt organizations. Contributions from labor unions are prohibited.
- **Non-U.S. citizens:** The law prohibits contributions by foreign nationals, but allows individuals who are permanent resident aliens, *i.e.*, individuals who are "green card" holders, to contribute.
- **Reimbursed contributions or a person making a contribution in the name of another:** A person cannot make a contribution in the name of another, and any contribution where the donor is reimbursed in any form for making a contribution – either before or after making the contribution – is prohibited.
- **Federal Contractors:** Federal contractors are those persons or entities that are negotiating for or have a contract to provide goods, services or property to the United States Government. Such persons may not contribute. However, the employees of a government contractor may still contribute from their own personal funds.
- **Any cash donation** if the donor's total cash contribution exceeds \$100 total for the election.
- **Anonymous contributions if over \$50 total.**
- **Federal Office Building Solicitations:** You may not solicit in person, by mail or by telephone from a Federal office building or to persons who are in a Federal office building, nor should contributions be sent to a person in a Federal building.
- **Senate employees:** Employees in Senator Clinton's official Senate office are not permitted to contribute to Senator Clinton's campaign, because she is their "supervisor."

III. IN-KIND CONTRIBUTIONS

In-kind contributions are goods or services offered free or at less than the usual and normal charge.

- In-kind contributions count toward the contributor's contribution limit and must be reported to the campaign, so that the campaign can disclose them on its FEC reports.
- The prohibitions above, e.g., contributions from corporations, labor unions, and non-U.S. citizens, apply equally to in-kind contributions.

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The following may be donated in unlimited amounts:

- The value of services provided without compensation by any individual who volunteers on his or her own time.
- A volunteer's own food and lodging expenses paid by the volunteer incidental to campaign activity.
- The use of a volunteer's residential premises and related personal property used in connection with volunteering personal services for campaign purposes. (This would apply to cases where a volunteer's home or recreation room in a housing complex is used for hosting a fundraising event.)
- The value of a church or community room used for a campaign event (even if a nominal fee is paid by the volunteer) as long as the room is regularly used for non-commercial functions and is available to the community without regard to political affiliation.

The following may be donated in limited amounts:

- Costs of invitations, food and beverages for a fundraising event provided by an individual volunteering his or her services in the individual's own residence or in a community room, provided that the total does not exceed \$1,000 for the primary (or \$2000 where general election funds are being raised).
- The sale of food or beverages by a vendor at cost, so long as the discount from the normal or comparable commercial rate does not exceed \$1,000 for the primary election. In other words, the vendor may give away up to \$1,000 of profit. This applies only to food and beverages.
- An individual's own transportation expenses for campaign activities provided the total does not exceed \$1,000 for each election (*i.e.*, \$1,000 for the primary and another \$1,000 for the general).

IV. PROCEDURES FOR PROPER HANDLING OF CONTRIBUTIONS

- Obtain a completed contributor card for each contribution, regardless of the amount, and obtain any omitted information.
- Encourage credit card contributions to be made via the Committee's website to maximize the security of individual credit card numbers. If the contributor card is used, it must be signed.
- Do not accept any anonymous contributions.
- Forward contributions to the Committee's national headquarters the same day they are received if possible – hold them for no more than 2 days at most. Contributions must be deposited within 10 days after you receive them, and 4 days must be allowed for Committee processing.
- Contact legal counsel for advice on handling questionable contributions. Return all impermissible contributions within 10 days – copy any returned contributions and document the reason for the return.

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