

Summer 5-1-2002

## Senate Bill SB-02SA-1563 Makes Changes to Title XII

Student Government Association  
*University of North Florida*

Follow this and additional works at: <https://digitalcommons.unf.edu/sgaleg>

---

### Suggested Citation

Student Government Association, "Senate Bill SB-02SA-1563 Makes Changes to Title XII" (2002).  
*Legislation*. 1670.

<https://digitalcommons.unf.edu/sgaleg/1670>

This Article is brought to you for free and open access by the Student Government at UNF Digital Commons. It has been accepted for inclusion in Legislation by an authorized administrator of UNF Digital Commons. For more information, please contact [Digital Projects](#).  
© Summer 5-1-2002 All Rights Reserved



# SENATE LEGISLATION

## SB-02SA-1563

*SB-02SA-1563: Makes Changes to Title XII.*

6

7 Whereas: The Student Government of the University of North Florida was established to represent  
8 student concerns in all University wide matters, and;

9 Whereas: The Constitution and Statutes Committee is responsible for maintaining and updating  
10 the Student Government Statutes, and;

11 Whereas: The committee has reviewed the current Title XII and suggested several changes that will  
12 make the document more precise and understandable, and;

13 Whereas: Some changes and clarifications have been made to the organizational structure of  
14 Executive Agencies and;

15 Therefore: Let it be enacted that the following recommendations be added to Title XII, effective  
16 immediately upon passage (See overhead).

18

19

20

21

22

23

24

25

26

27

### STUDENT SENATE ACTION

Respectfully Submitted: CSC Committee

Introduced by: Sen. John McDonald, CSC Chair

Date Action: Passed 08:04:00

Date: June 14, 2002

Signed, **Jordan Schemmel**  
*Jordan Schemmel, Student Senate President*

### EXECUTIVE ACTION

Let it be known that SB-02SA-1563 is hereby

PASSED / VETOED / LINE-ITEM VETOED

on this 24<sup>th</sup> day of June, 2002

Signed, **Hank Rogers**  
*Hank Rogers, Student Body President*

## TITLE XII: THE EXECUTIVE AGENCY STATUTE

### Chapter 1200 Executive Agency Statute

#### 1200.1 A. Title

This statute shall be called the "Student Government Executive Agency Statute of 1997", hereinafter referred to as the "Executive Agency Statute".

#### B. Purpose

To clearly define and delineate the nature of the Student Government units known as agencies and to distinguish them from other entities within the Executive Branch.

#### C. Scope

This statute shall become, upon its enactment, fully binding on all entities defined herein as Agencies.

#### 1200.2 Definitions

- A. Agency – an agency is an administrative division of the Executive Branch created to provide support for, entertainment for, and education on a particular select interest group of the University of North Florida whether it be racial, ethnic, academic, or philosophical in nature.

#### 1200.3 Legal Basis

- A. An Agency is a construct of the University of North Florida Student Government and has no authority or prerogative granted to it through the Student Government Association.
- B. An Agency is in no way authorized to represent the University of North Florida or the Student Government in any matter or dealing. Nor is it allowed to sign binding contracts obligating materials or resources that have not been placed into the Agency's care for that specific purpose prior to the signing of the contract.

#### 1200.4 Operations

- A. Student Government Agencies are required to be in compliance with the Student Body Statutes, Student Body Constitution, University of North Florida regulations and policies, the State of

Florida Constitution and Statutes, and the United States Constitution at all times while in operation. Non-compliance with these provisions shall call for remedial action. The Student Body President and the Student Senate President together shall be authorized and take whatever action is deemed necessary and proper as defined in the Student Body Statutes. to correct any non-compliance.

- B. All Agencies shall have an Advisory Board to oversee their activities.
1. ~~All board members and employees of Agencies shall be registered students of the University of North Florida, and be paying Activity and Service Fees to the University of North Florida with the following exceptions:~~
    1. The Advisory Board must be comprised of a majority of students. The number of students members cannot be smaller than four. The four (4) student members shall be:
      - a. The Student Body Vice President
      - b. A Senator at large, appointed by the Senate President
      - c. The Senate President
      - d. A member of the specific agency, or the Chief of Staff if no agency member is available or willing.
    2. Three Faculty or Staff shall sit on the Advisory Board, and they shall be appointed by the Student Body President.
    3. The Advisory Board must meet at least once per semester, and either the Student Body Vice President or the Agency Advisor may call the meeting. The meetings must be publicized, a quorum must be presented to conduct business, and minutes must be taken, and sent to the Student Body President. A file containing past minutes must be maintained.
    4. The Advisory Board may recommend the removal of either the Agency Director or Assistant Director. A two-thirds (2/3) vote of the Advisory Board is required to recommend dismissal to the Student Body President or impeachment by the Student Senate by a two-thirds vote. The recommendation of the Advisory Board is not binding on the Student Body President or the Student Senate.
    5. The responsibilities of the Advisory Board shall be defined in the Agency's individual statute.



6. The Chair of all Advisory Boards will therein be the Student Body Vice President.

- a. ~~Any person who receives no monetary compensation for their position within an Agency may retain said position in the event they are not registered and paying Activity and Service Fees during the Summer Term only.~~
- b. ~~Any person may be selected by the Agency Director to fill any vacant position within the Agency. This appointment shall be valid and compensated only for the time period between the date of appointment and the next scheduled Senate meeting. In addition, the Senate President must be notified of any such appointment with in two (2) calendar days. Any position and or person accepted by two thirds (2/3) vote of the Student Senate are enumerated herein.~~
- c. ~~Any faculty and staff required to be on the advisory board.~~

C. All Directors and Assistant Directors of Agencies shall be registered students of the University of North Florida, and be paying Activity and Service Fees to the University of North Florida during the Spring and Fall Semesters.

D. All Agencies shall have a Director

- 1. ~~The Director shall be chosen in a manner dictated by the Agency's individual Chapter.~~
- 1. The Director may act within the provisions stated in Chapter 1200.4 A to achieve maximum execution of the Statutory responsibilities of the Agency.
- 2. The Director shall be responsible and accountable for all actions of the Agency and its personnel.

~~3.~~ In the case that the Directorate becomes vacant, the Assistant Director should assume his/her duties on an interim basis, until a new director is appointed., until the Advisory Board meets and makes a recommendation to the Student Body President on a new director and the candidate is confirmed by the Student Government Senate. Further, the Student Body Vice President shall be a member of the search committee charged with locating a replacement for vacancy.

~~4.~~ The director of each agency is responsible for appointing the chairs of that agency's committees.

E. All Agencies shall have an Assistant Director

~~1.~~ ~~The Assistant Director shall be chosen in a manner dictated by the Agency's individual Chapter.~~

~~2.~~ The Assistant Director's duties shall be defined in the Agency's individual Chapter.

3. In the event that the Assistant Directorate becomes vacant, the Advisory Board shall meet and make a recommendation on a replacement for the position to the Student Body President. The candidate shall be considered to be the acting Assistant Director until confirmed by Senate. Further, the Student Body Vice President shall be a member of the search committee charged with locating a replacement for the position.

E. The supervision and regulation of the Agencies is the responsibility of the Student Body President who may delegate the responsibility to the Student Body Vice President.

F. The Student Body President may dismiss any Agency officer with recommendation of the Board.

G. Pursuant to the A&S Fee Guidelines, the Student Senate shall be the allocation and reversionary authority in all-budgetary matters pertaining to Agencies.

H. All Agency Directors, Assistant Directors, ~~and Board members~~ are subject to impeachment by the Student Senate. Board members

may be removed from the board by a 2/3 vote of the Student Government Senate.

- I. All Agency Directors and Assistant Director must be selected through an advisory board. The advisory board will then forward their recommendation to the Student Body President. If the Student Body President accepts the recommendation, he/she will forward the appointee to the Student Senate for confirmation. No Agency Director or Assistant Director can be compensated for their time until they have been confirmed by the Student Senate.

#### 1200.5 Termination

- A. In the event when an agency is no longer providing the service for which it was created, the agency may be brought in front of the CSC committee on charges of Non-compliance. Upon a majority vote by the committee or 8 senators, a bill will be drafted and brought to the Senate floor for a 2/3 majority vote by the next meeting. If the bill is passed by the Student Body President, termination will occur. If the bill is vetoed it will require a ~~5/6~~ 2/3 vote to overturn the veto by the Student Senate.
- B. Student Government Agencies shall be terminated or temporarily suspended upon enactment of a bill. Upon termination of an agency, it will be deleted from the Student Body Statutes, Title XII: Student Government Executive Agencies. If an agency is terminated, its budget is automatically transferred to the Student Senate Unallocated Reserves Account.

#### 1200.6 Monetary Allocations

- A. Agencies will be budgeted by line item during the annual fiscal budgeting process.
- B. Agencies must notify in writing the Budget and Allocations Committee of the Student Senate to request additional funds at any point during the fiscal year.
- C. Each year the budgets of the Agencies shall be zero based and reviewed by the Budget and Allocations Committee who shall report their findings and make appropriate recommendations to the Student Senate.
- D. All Agencies must submit a monthly operating report to the Student Senate highlighting expenses and services rendered to the

Student Body. This report is to be submitted by the first Senate meeting of the month.

#### 1200.7 The Agencies

The following is a list of all Student Government Association Agencies and corresponding chapter numbers that appear in Title XII.

- A. Chapter 1201 - African American Student Union
- B. Chapter 1202 - Osprey Productions
- C. Chapter 1203 - Safe Ride
- D. Chapter 1205 – The Volunteer Center
- E. Chapter 1206- Club Alliance

#### 1200.8 Forming an Agency.

The forming of an agency, as follows, is a process that will persist no less than three fiscal years.

- A. Any persons who want an agency formed must first acquire 20% of student body signatures during the fall semester only.
- B. After acquiring the aforementioned signatures, the persons must have put a budget and general proposal before the Budget and Allocations Committee and the Constitution and Statues Committee, respectively.
  - 1. The budget proposal must include monies for one fiscal year. The Budget and Allocations Committee is to review the proposal and, not appropriate funds at this time.
  - 2. If the Constitution and Statues Committee do not pass the Agency proposal, then it dies, or can be brought back to the floor by eight senators.
- C. The proposals need to then be brought to the floor before the last Senate Meeting of the Fall Semester.
  - 1. It takes 2/3 a vote from Senate to pass the Agency Proposal

2. After the legislation passes, the President of Student Government must sign off on it.
  3. If the Student Government President vetoes the proposal, then it will be referred back to Senate.
  4. It will then take ~~4/5~~ 2/3 of present Senators to override the President's veto.
- D. After the legislation passes, the Constitution and Statues Committee will draw up a referendum and request the Elections, Selections, and Appointments committee for it to be placed on either the special voting session or the Spring ballot, which ever is the quickest route.
- E. The Agency Proposal, after affirmation by the Senate and/or Student Government President, and the student body, it must then be approved by the University President.
- F. Once formed, the Agency must be placed on probationary status for two years.
1. During the probationary period, not only does the agency have to follow all of the statues rules, but they must also present a monthly report to the Budget and allocations committee.
  2. If there are three noncompliance strikes against the newly formed Agency, then this Agency will be terminated.
- G. ~~Club Alliance shall be exempt from the formation process.~~

## Chapter 1201 African American Student Union

### 1201.1 Creation and Purpose

#### A. Creation

This Statute shall create an Agency of the Student Government Association known as the African American Student Union (AASU).

#### B. Purpose

The African American Student Union shall be responsible for the development and implementation of cultural enrichment activities

and educational workshops that reflect the various interests of the University of North Florida student body with special focus on the African American culture.

#### 1201.2 Internal Organization and Structure

Interested students may apply to join at any time during the academic year. ~~The Director and the Assistant Director are hired each year by the AASU Advisory Board. Standing committees of the AASU include the Public Relations Committee, the Cultural Awareness Committee, the Community Service Committee, the Black History Committee, the Entertainment Committee, and the Scholarship Committee. The AASU will maintain a current policies and procedures that shall govern the internal structure of the AASU.~~

#### 1201.3 Advisory Board

##### A. ~~Membership~~

~~The Advisory Board consists of three (3) Director of the Center for Multicultural Affairs, Associate Director of Student Development and Asst. Vice President for Student Affairs/SGA Advisor. Four (4) students shall also serve on the Advisory Board: the Student Government Association Vice President, the Senate President, the Director of Multicultural Affairs, and an "at large" representative elected by the AASU membership. The Agency Faculty Advisor shall also serve as a non-voting, ex-officio member.~~

##### B. ~~Selection and Term of Office~~

~~The Advisory Board shall maintain an indefinite selection and term of office.~~

##### C. ~~Powers and Duties of the Board~~

~~Power is shared equally among all members of the Board~~

#### 1201.4 Meetings

A. ~~The Advisory Board shall meet at least a semester excluding the duties outlined in Chapter 1200.~~

B. ~~Meetings of the Board shall be called by the Director or upon a written request of at least a majority of the Board members, or by a majority vote of the Senate or the request of the SGA President.~~

- C. ~~Notification of all Board members shall be made at least forty-eight (48) hours in advance of the designated meeting time.~~
- D. ~~No official action shall take place unless a quorum is present. A majority of the membership of the Board shall constitute a quorum.~~
- E. ~~Minutes shall be taken at all Board and general meetings, with a copy sent to the Student Government Association President. A file containing the minutes of all past meetings shall be maintained.~~

#### 1201.5 Director

##### A. ~~Selection~~

~~The Director is hired each year by the AASU Advisory Board.~~

##### B. Powers and Duties

The Director is a paid position working to promote cultural and educational enrichment emphasizing the African American culture. Additional duties include maintaining an office, a Web site, an information line, and conducting biweekly meetings. ~~As the head executive officer, the Director shall assist in appointing and overseeing the Chair positions of the six standing committees of AASU.~~

#### 1201.6 Assistant Director

##### A. ~~Selection~~

~~The Assistant Director is hired each year by the AASU Advisory Board.~~

##### B. Powers and Duties

The Assistant Director is a paid position working to promote cultural and educational enrichment emphasizing the African American culture. Additional duties include aiding the Director in maintaining an office, a Web site, an information line, and conducting biweekly meetings.

#### 1201.7 Standing Committees

The African-American Student Union shall have the right to establish standing committees as the leadership determines necessary.



Standing committees of the AASU include the Public Relations Committee, the Cultural Awareness Committee, the Community Service Committee, the Black History Committee, the Entertainment Committee, and the Scholarship Committee.

#### 1201.8 Vacancies

A. — Director

~~If a vacancy occurs in the Director's position the AASU Advisory Board will select a replacement.~~

B. — Other Elected Board Members

~~If a vacancy occurs in any of the elected board members positions then the AASU Advisory Board will select a replacement.~~

C. — At large Board Members and Staff

~~If a vacancy occurs in any of the at large board members and staff then the AASU Executive Officers will select a replacement.~~

### Chapter 1202 Osprey Productions

#### 1202.1 Creation and Purpose

A. Creation

This Statute shall create an Agency of the Student Government Association known as Osprey Productions.

B. Purpose

Osprey Productions plans and produces a variety of entertainment events for the student body. Regular programming includes the outdoor festivals ~~Fiesta parties~~ featuring live music and refreshments on the University Green, major concerts in the University of North Florida Arena, and the annual Earth Music Festival every spring.

Members have the opportunity to develop programming ideas for campus entertainment as well as to work in all facets of events planning, promotion, and production.

#### 1202.2 Internal Organization and Structure

Interested students may apply to join at any time during the academic year; the rest of the agency is composed of qualified, fee-paying students appointed and approved by the executive staff. ~~The Director and Assistant Director are hired each year by the Osprey Productions Advisory Board. Standing committees of Osprey Productions include the Concerts Committee, the Comedy/Lecture Committee, and the Festival Committee. Osprey Productions will maintain a current policies and procedure that shall govern the internal structure of Osprey Productions.~~

### ~~1202.3 Advisory Board~~

#### ~~A. Membership~~

~~The Advisory Board consists of four (3) University staff members: the Asst. Vice President for Student Affairs/SGA Advisor, the Associate Director of Student Development, and the Student Activities Coordinator. Four (4) students shall also serve on the Advisory Board: The Student Government Association Vice President, the Senate President, one at large member of Osprey Productions, and one at large senator appointed by the Senate President.~~

#### ~~B. Selection and Term of Office~~

~~The Director of Osprey Productions selects the Advisory Board with guidance from the Director of Student Development.~~

#### ~~C. Powers and Duties of the Board~~

~~Power is shared equally among all members of the Board.~~

### ~~1202.4 Meetings~~

~~A. The Advisory Board shall meet at least a semester excluding the duties outlined in Chapter 1200.~~

~~B. Meetings of the Board shall be called by the Director or upon a written request of at least a majority of the Board members, or by a majority vote Senate or at the request of the SGA President.~~

~~C. Notification of all Board members shall be made at least forty-eight (48) hours in advance of the designated meeting time.~~

~~D. No official action shall take place unless a quorum is present. A majority of the membership of the Board shall constitute a quorum.~~

~~E. — Minutes shall be taken at all Board and general meetings, with a copy sent to the Student Government Association President. A file containing the minutes of all past meetings shall be maintained.~~

#### 1202.5 Director

A. — Selection

~~The Director is hired each year by the Osprey Productions Advisory Board.~~

B. Powers and Duties

The Director is a paid position working to program campus entertainment. Additional duties include maintaining an office, a Web site, a hotline, and conducting biweekly meetings. ~~As the head executive officer, the Director shall assist in appointing and overseeing the Chair positions of the three (3) standing committees of Osprey Productions.~~

#### 1202.6 Assistant Director

A. — Selection

~~The Assistant Director is hired each year by the Osprey Productions Advisory Board.~~

B. Powers and Duties

The Assistant Director is a paid position working to program campus entertainment. Additional duties include aiding the Director in maintaining an office, a Web site, a hotline, and conducting biweekly meetings. ~~As an executive officer, the Assistant Director shall assist in appointing and overseeing the Chair positions of the three (3) standing committees of Osprey Productions.~~

#### 1202.7 Standing Committees

Osprey Productions shall have the right to establish standing committees as the leadership determines necessary.

#### 1202.8 Vacancies

A. — Director

~~If a vacancy occurs in the Director's position the Osprey Productions Advisory Board will select a replacement.~~

~~B. — Other Elected Board Members~~

~~If a vacancy occurs in any of the elected board members positions then the Osprey Productions Advisory Board will select a replacement.~~

~~C. — At large Board Members and Staff~~

~~If a vacancy occurs in any of the at large board members and staff positions then the Osprey Productions executive officers will select a replacement.~~

## Chapter 1203 SafeRide

### 1203.1 Creation and Purpose

A. Creation

This Statute shall create an Agency of the Student Government Association known as SafeRide.

B. Purpose

The primary purpose of SafeRide is to reduce the risk of assault (including sexual assault) on campus by reducing the number of people walking on campus alone at night. The secondary mission is to lessen the anxieties of students having to walk on campus at night.

The primary objective of the SafeRide program shall be to provide escorts within the bounds of the University of North Florida campus with special emphasis on the safety of students, employees, and authorized campus visitors. It is important that the objectives of SafeRide always be identified with rape awareness as to assure sensitivity to these issues.

### 1203.2 Internal Organization and Structure

Students interested in a position in SafeRide can apply at any time during the academic year; the rest of the agency is composed of qualified, fee-paying students appointed and approved by the executive staff. ~~The Director and Assistant Director are hired each year by the SafeRide Advisory Board. SafeRide escorts are hired each year by the SafeRide~~

~~Advisory Board and the executive staff.~~ Volunteers from any university organization or group can volunteer for SafeRide and those wishing to operate vehicles can authorize the University of North Florida Police Department to run background checks required for operation.

### 1203.3 ~~Advisory Board~~

#### A. ~~Membership~~

~~The Advisory Board consists of Three (3) University staff member: the Associate Director of Student Development, the Director of the Women's Center, and the Assistant Vice President of Student Affairs/SGA Advisor. Four (4) students shall also serve on the Advisory Board: the Student Government Association Vice President, Senate President, Director of Women's Affairs and an at large Senate Member appointed Senate President.~~

#### B. ~~Selection and Term of Office~~

~~The Advisory Board shall maintain an indefinite selection and term of office.~~

#### C. ~~Powers and Duties of the Board~~

~~Power is shared equally among all members of the Board.~~

### 1203.4 Meetings

A. ~~The Advisory Board shall meet at least a semester excluding the duties outlined in Chapter 1200.~~

B. ~~Meetings of the Board shall be called by the Director or upon a written request of at least a majority of the Board members, or by a majority vote of the Senate or the request of the SGA President.~~

C. ~~Notification of all Board members shall be made at least forty-eight (48) hours in advance of the designated meeting time.~~

D. ~~No official action shall take place unless a quorum is present. A majority of the membership of the Board shall constitute a quorum.~~

E. ~~Minutes shall be taken at all Board and general meetings, with a copy sent to the Student Government Association President. A file containing the minutes of all past meetings shall be maintained.~~

### 1203.5 Director

A. ~~Selection~~

~~The Director is hired each year by the SafeRide Advisory Board.~~

B. Powers and Duties

The Director is a paid position working nightly, Monday through Thursday on official school days. The Director is responsible for hiring and training new escorts as well as providing training and scheduling for volunteers. The Director maintains SafeRide carts and authorizes cart repair. The Director assists and oversees the keeping of records of volunteer schedules and nightly escort log sheets. At the end of each month, the Director provides ridership totals for statistical and funding purposes. The Director is responsible for the promotion of SafeRide and updating promotional materials. The Director is also responsible for giving periodic retraining to escorts and volunteers to insure safety and competency.

1203.6 Assistant Director

A. ~~Selection~~

~~The Assistant Director is hired each year by the SafeRide Advisory Board.~~

B. Powers and Duties

The Assistant Director is a paid position working nightly, Monday through Thursday on official school days. The Assistant Director shall assist the Director in all of his/her duties. Additional duties of the Assistant Director include supervision of escorts during operation and dispatching incoming passenger requests to the primary SafeRide escort. The Assistant Director also assists in scheduling and monthly ridership reports.

1203.7 SafeRide Escorts

A. Selection

SafeRide escorts are hired each year by the Safe Ride Advisory Board and the executive staff.

B. Training

SafeRide operators are trained by the Director and Assistant Director and do not operate carts until they demonstrate competency in their driving abilities. To ensure the highest possible safety for passengers, escorts receive periodic retraining and updated background checks provided by the University of North Florida Police Department.

C. Powers and Duties

Escorts work nightly, Monday through Thursday on official school days and on weekend events when escort service is requested. Escorts are responsible for the operation of SafeRide carts and the completion of dispatched calls. Escorts use radios and University Police Department radio codes to respond to dispatched calls and University Police Department instructions. Escorts report any suspicious activity to the University of North Florida Police Department by following the "Procedures for Reporting Suspicious Persons or Activities" guidelines. Escorts also solicit SafeRide's services to pedestrians when they are not on dispatched calls.

1203.8 Vacancies

A. ~~Director~~

~~If a vacancy occurs in the Director's position the SafeRide Advisory Board will select a replacement.~~

B. ~~Other Elected Board Members~~

~~If a vacancy occurs in any of the elected board members positions then the SafeRide Advisory Board will select a replacement.~~

C. ~~At large Board Members and Staff~~

~~If a vacancy occurs in any of the at large Board Members and Staff then the SafeRide executive staff will select a replacement.~~

**Chapter 1204 The Volunteer Center**

1204.1 Creation and Purpose

A. Creation

This Statute shall create an Agency of the Student Government known as the Volunteer Center.



B. Purpose

To connect the students and faculty of the University of North Florida to Community Service Organizations in the City of Jacksonville, and provide opportunities to interact with the community while on campus.

1204.2 Membership

Membership shall include all interested students, who are currently enrolled A&S fee paying students, who may apply to join at any time during the academic year.

1204.3 ~~Advisory Board~~

A. ~~Membership~~

~~The Advisory Board shall have three (3) faculty members: the Associate Director of Student Development, the Assistant Vice President for Student Affairs/SG Advisor, and the faculty advisor as a non-voting, ex-officio member. Three (3) students shall also serve on this board: the SG Vice President, Senate President, and an at-large Senate member appointed by the Senate President.~~

B. ~~Selection and Term of Office~~

~~The Director of the Volunteer Center selects members of the Advisory Board with guidance from the Director of Student Development.~~

C. ~~Powers and Duties of the Board~~

- ~~1. Power is shared equally among all members of the Board.~~
- ~~2. The Director of the Volunteer Center shall be the Chairperson of all functions, meetings, or any other related activity concerning the Volunteer Center, with the approval of the Board.~~
- ~~3. The Board shall approve decisions on Policy, Procedure, and Activities as recommended by the Director.~~

1204.4 Meetings

- A. ~~The Board shall meet at least a semester excluding the duties outlined in Chapter 1200.~~

- ~~B. Meetings of the Board shall be called by the Director or upon written request of at least a majority of the Board members, or by a majority vote of the Senate or the request of the SGA President.~~
- ~~C. Notification of all Board members shall be made at least forty-eight (48) hours in advance of the designated meeting time.~~
- ~~D. No official action may be taken unless a quorum is present. A majority of the membership of the Board shall constitute a quorum.~~
- ~~E. Minutes shall be taken at all Board and general meetings, with a copy sent to the Student Body President. A file containing the minutes of all past minutes shall be maintained.~~

#### 1204.5 Director

##### A. Selection

~~The Director of Student Development and the Assistant Director for Student Development select the Director.~~

##### B. Powers and Duties

- ~~1. Act as the Chairperson of the Advisory Board.~~
- ~~2. Organize and hold all Advisory Board meetings.~~
3. Keep records of all financial aspects.
4. Plan and organize monthly Volunteer Center events.
- ~~5. Submit monthly reports to~~
6. Suit individual volunteers who ask for the Volunteer Center's help to aid in their volunteer experience.
- ~~7. The Director has the power to choose the Assistant Director and the Student Assistant.~~

### **Chapter 1205 Club Alliance**

#### 1205.1 Creation and Purpose

##### A. Creation

This Statute shall create an Agency of the Student Government Association known as the Club Alliance (CA).

B. Purpose

The CA shall be responsible for providing support for student club functioning and club activities. Such support will include: financial and material resources, educational/developmental activities, coordination of mutual recruitment and entertainment activities, and the holding of regular meetings at which member clubs may conduct common business.

1205.2 Internal Organization and Structure

University recognized clubs become members by virtue of attendance at CA meetings. Membership is voluntary and clubs may join at any time. ~~The Director and Assistant Director are hired each year by the recommendation of the CA Advisory Board to the SGA President and then forwarded to the Student Senate for final confirmation.~~ Standing committees of the CA include the ~~Community Service Committee and the Event Committee.~~ The CA will maintain a current Policies and Procedures that shall govern its internal structure.

1205.3 Advisory Board

A. ~~Membership~~

~~The Advisory Board consists of three (3) University staff members: the Associate Director of Student Development for Student Activities, the Student Affairs Coordinator/CA Advisor, and the Greek Affairs Coordinator as a non-voting ex-officio. Four (4) students shall also serve on the Advisory Board: the Student Government Association Vice President, the Senate President, and one (1) "at large" representative elected by the CA membership and an "at large" Senator appointed by Senate President.~~

B. ~~Selection and Term of Office~~

~~The Advisory Board shall maintain an indefinite selection and term of office.~~

C. ~~Power and Duties of the Board~~

~~Power is shared equally among all members of the Board, with the exception that the Student Activities Coordinator/CA Advisor functions as the Board Chair for the purposes of scheduling and conducting the meetings. The duties of the Board included staying current with the activities of the CA, recommending the hiring/firing of the Director and Assistant Director, and proposing/adopting changes in the CA Policies and Procedures.~~

#### 1205.4 Meetings

- A. ~~The Advisory Board shall meet at least once a semester excluding the duties outlined in Chapter 1200.~~
- B. ~~Meetings of the Board shall be called by the Board Chair, upon a written request of a majority of the Board members, a majority vote of student senate or at the request of the SGA President.~~
- C. ~~Notification of all Board members shall be made at least five (5) working days in advance of the announced meeting time. Board members unable to attend may send a designated substitute empowered to vote in their place, with at least twenty four (24) hours advance notice to the Board Chair.~~
- D. ~~The Advisory Board must have quorum of 40%+1 to conduct business.~~
- E. ~~Minutes shall be taken at all Board and general meetings, with a copy sent to the Student Government Association President. A file containing the minutes of all past meetings shall be maintained by the Board Chair.~~

#### ~~1205.5 Director~~

- A. ~~Selection~~  
~~The Director is hired each year by the recommendation of the CA Advisory Board to the SGA President and forwarded to the Student Senate for final confirmation.~~
- B. Powers and Duties  
The Director is a paid position working to provide support services to student clubs. Additional duties include maintaining an office, a Web site, and conducting bi-weekly meetings. As the head executive officer, the Director shall appoint and oversee the Chair positions of the two standing committees of the CA.

#### 1205.6 Assistant Director

- A. ~~Selection~~  
~~The Assistant Director is hired each year by the recommendation of the CA Advisory Board to the SGA President and forwarded to the Student Senate for final confirmation.~~
- B. Powers and Duties  
The Assistant Director is a paid position working to provide support services to student clubs. Additional duties include aiding the Director in maintaining an office, a Web site, and conducting bi-weekly meetings.

## 1205.7 Standing Committees

Club Alliance shall have the right to establish standing committees as the leadership determines necessary.

## 1205.8 Unallocated Requests

Individual clubs may only request funds in accordance with Title VIII.

## ~~1205.8 Vacancies~~

### ~~A. University Staff and SGA Board Members~~

~~If a vacancy occurs among the University Staff Board members, the CA Advisory Board may either select a temporary replacement from a similar job position, or may opt to wait until a new person has been hired for the original position.~~

### ~~B. At large Board Members~~

~~If a vacancy occurs in either of the at large Board member positions, the vacancy should be filled by CA membership vote at the next possible CA general meeting.~~

## ~~1205.9 Unallocated Requests~~

### ~~A. Individual Clubs may only request travel funds from the Budget and Allocation Committee and the Student Senate.~~

### ~~B. The Club Alliance Director and Assistant Director may request funding on behalf of Club Alliance.~~

## 1205.10 CA Funding Board

- A. The Funding Board shall serve as the body that allocates programming dollars to members of Club Alliance above the normal allocation.
- B. The CA Funding Board shall consist of the CA Director, CA Assistant Director, CA Faculty Advisor, Senate President, Senate Pro-Tempore, Budget & Allocation Chair, and an At-Large Member of the Student Senate appointed by the Senate President.
- C. Any unallocated request approved by the CA Funding Board is subject to final signature of the Student Body President. All actions should be acted upon within five (5) working days or assumed passed.

- D. If the president exercises a veto on the allocation it will be sent back to the CA Membership for 2/3 override vote at a regularly scheduled CA Meeting.
  - E. Each club will be afforded the opportunity to request up to an additional \$200 per fiscal semester year. This request will exclude the original club funding.
  - F. Any Club or Organization requesting the amount \$200 or less must go to the CA Funding Board.
-