

11-14-2019

SB-19 F-3441: 2019-2020 Elections Policies and Procedures Update

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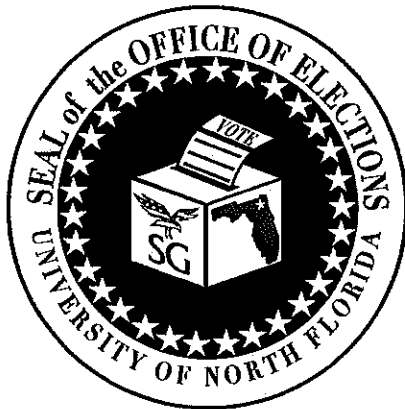
SENATE LEGISLATION

SB-19F-3441

SB-19F-3441: 2019-2020 Elections Policies and Procedures Update

- 1 Whereas: The Student Government of the University of North Florida was established to represent
2 student concerns in all University wide matters, and;
- 3 Whereas: The Senate is the legislative body of the University of North Florida's Student Government given
4 the responsibility of carrying out such legislative acts that are necessary and proper for the
5 Student Body of the University of North Florida, and;
- 6 Whereas: Legislation dealing with necessary and proper changes to the Elections Policies and Procedures
7 shall be considered by the Senate, and;
- 8 Whereas: It is necessary to maintain a system of checks and balances within the Student Government of
9 the University of North Florida, and;
- 10 Whereas: There is a need to correct the timeline regarding the Mandatory Candidacy Workshops and;
- 11 Therefore: The following necessary and proper revisions to the Election Policies and Procedures are being
12 proposed:

The Office of Elections



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Election Policies and Procedures

Enacted July 12, 2019

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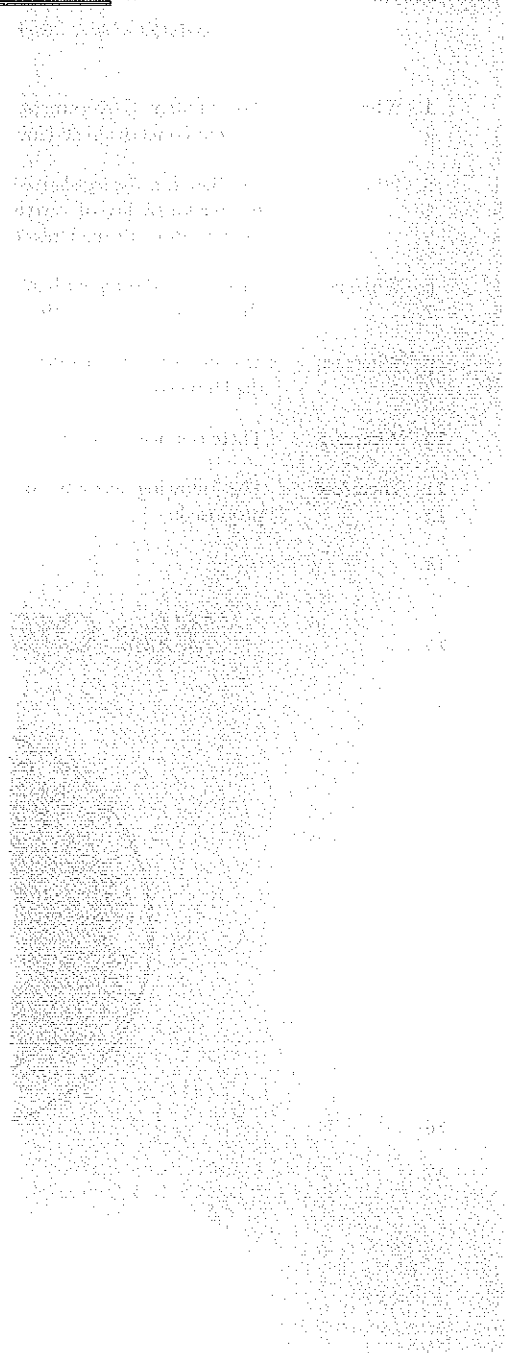
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- 36
- 37 **I. Organization**
- 38 There shall be an Office of Elections responsible for the unbiased production and
39 maintenance of all Student Government elections.
- 40 **II. Purpose**
- 41 The purpose of the Office of Elections shall be to maintain a system of binding guidelines
42 for the aforementioned office, political party organizations on campus, and all prospective
43 candidates for election. Thus, this system shall be known as the Election Policies and
44 Procedures and shall dictate the manner and scope in which this government applies
45 restriction, resolution, and restitution in all election related manners.
- 46 **III. Composition of the Office of Elections**
- 47 The Office of Elections will be responsible for election oversight, candidate training, and
48 maintenance of poll locations and materials. Additionally, the Office of Elections shall
49 consist of up to six members which shall include: The Elections Commissioner, the Deputy
50 Elections Commissioner, and up to four Election Assistants.
- 51 **IV. Duties of the Elections Commissioner**
- 52 A. Be responsible for proposing changes for the Elections Policies and Procedures to the
53 Government Oversight (GO) Committee, when necessary.
- 54 B. Be responsible for executing all provisions provided within the Elections Policies and
55 Procedures.
- 56 C. Make public an election timeline, containing all important dates, deadlines, and statutes of
57 limitations prior to the start of each semester as they pertain to the upcoming General
58 Election.
- 59 D. Be responsible for forwarding all documents to be posted online to the Senate Secretary, or
60 the relevant Legislative Branch Web Master, a reasonable amount of time before their
61 required postdate.
- 62 E. Forward all witnessed and reported violations of the Election Code and Election Policies
63 and Procedures, to the Office of the Attorney General against the accused candidate(s)
64 within the constraints of the Election Policies and Procedures timeline.
- 65 F. Be responsible for employing impartial members to the Office of Elections including one
66 Deputy Elections Commissioner and up to four Election Assistants.
- 67 G. Shall serve as the chair of the Office of Elections.
- 68 H. Convene the Office of Elections with regular meetings and establish an agenda for said
69 meetings.
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- 71 I. Rule on the qualifications of the candidates, submitting their decision to the Office of
72 Elections.
- 73 J. Be solely responsible for maintaining the membership of Election Assistants within the
74 Office of Elections.
- 75 K. Submit recommendations for removal of the Deputy Elections Commissioner to the Senate.
- 76 L. Train and assign duties to the members of the Office of Elections
- 77 M. Be responsible for ensuring all important dates, times, locations, ballots, referenda and
78 constitutional amendments are posted to the appropriate Social Media outlets.
- 79 N. Shall approve and file all campaign materials, including financial information and election
80 results.
- 81 O. Be responsible for distributing the appropriate campaign and financial packets.
- 82 P. The Elections Commissioner shall be responsible for implementing a Student Government
83 sponsored Executive Candidate Debate every Spring Semester that will include the Student
84 Body President. This debate must take place during campaigning and it is the
85 Commissioner's responsibility to:
- 86 1. Generate questions specifically for each candidate and their respective position
- 87 2. Notify all candidates for office of the event details in writing including the time, place,
88 and location.
- 89 3. Advertise the event to the Student Body no less than five (5) school days prior to the
90 event.
- 91 **V. Duties of the Deputy Elections Commissioner**
- 92 A. Assume the duties of the Elections Commissioner in the event of their absence.
- 93 B. Shall serve as the Vice Chair of the Office of Elections
- 94 C. Assist the Elections Commissioner in hiring and training the Election Assistants, including
95 the administration of the proper Elections Code examinations.
- 96 D. Work with the Elections Commissioner to properly advertise each event (such as the
97 Executive Candidate Debate, poll dates, tabling, et cetera) with the appropriate information
98 attached.
- 99 E. Assist the Elections Commissioner in overseeing the completion of initiatives related to elections as
100 needed.
- 101 **VI. Duties of the Election Assistants**
- 102 A. Shall serve as members of the Office of Elections.
- 103 B. Shall not be candidates for any Student Government office nor in affiliation in any way to a
104 political party on campus.



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- 105 C. Shall be required to take and pass the Elections Code examination with at least an 80%.
106 D. Assist the Elections Commissioner in documenting campaign materials.
107 E. Establish at least two Mandatory Candidacy Meetings.
108 F. Shall be held accountable to working their designated poll shifts.
109 G. Assist the Elections Commissioner and Deputy Elections Commissioner with any additional
110 duties as needed.

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112

113 **VII. Employment of Election Assistants**

- 114 A. Election Assistants shall be employed by the Elections Commissioner and Deputy
115 Commissioner and shall only start their position a month prior to elections.
116 B. Each Assistant must pass the Elections Code examination by 80% (or greater) in order to be
117 qualified for the position.

118 **VIII. Elections Code of Ethics**

119 A. Purpose

- 120 1. The Elections Code of Ethics is established as a mutual respect and agreement between
121 all persons involved with the elections process. As such, it serves to establish basic
122 standards and values that are essential to the preservation of democratic principles.

123 B. System of Ethical Standards

124 1. No person shall:

- 125 a. Misrepresent any material fact(s) through any campaign material(s) or
126 action(s).
127 b. Misrepresent any campaign material(s) or action(s) as being the property
128 or undertaking of any other candidate or party organization.
129 c. Condone or authorize the destruction or theft of any candidate(s) or
130 party organization(s) campaign material(s).
131 d. Commit written, printed, or verbal defamation.
132 e. Violate any University Policies and Regulations that are in place during
133 the course of the election.

- 134 2. Candidates and/or Political Party Organizations are responsible for the action(s) of
135 other individual(s), and/or organization(s) acting on their behalf or at their direction
136 beyond a reasonable doubt.



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137 3. Every candidate shall hold themselves to the highest level of ethical standards as they
138 are a representative of the entire student body of the University of North Florida.

139 **IX. Candidate Guidelines**

140 **A. Elections Timeline**

141 **1. Timeline Definitions**

- 142 a. Day, Business: All days Monday through Friday in which the University
143 is open for business between the hours of 8:00 AM and 5:00 PM.
- 144 b. Day, Common: All calendar days between the hours of 12:00 AM and
145 11:59 PM.
- 146 c. Week: Seven (7) consecutive Common Days.

147 **2. Format**

- 148 a. Attached to the Elections Policies and Procedures shall be a timeline that
149 prescribes the chronological order of events within the elections system.
- 150 b. This timeline shall be designed in a clear and unmistakable manner that
151 includes all the appropriate dates and times for each event.
- 152 c. Attached to this timeline shall be a description of the event(s) and list of
153 necessary document (s), where applicable, for each deadline.

154 **3. Publication**

- 155 a. The Elections Timeline and all relevant documents shall be published
156 and made available to the public prior to the start of the semester that
157 the election will take place.
- 158 b. In the absence of an Elections Commissioner, the duty of publication of
159 the Election Timeline shall fall with the Attorney General.
- 160 c. This Timeline shall be published to the appropriate Media Outlets (i.e.
161 the Student Government Website).

162 **4. Regulations**

- 164 a. Ten (10) weeks prior to the nearest upcoming general election, the
165 Elections Policies and Procedures shall be finalized and published.
- 166 b. Eight (8) weeks prior to the nearest upcoming general election, the Office
167 of Elections will host at least one Elections workshop.
- 168 c. Six (6) weeks prior to the nearest upcoming general election, all political
169 party organizations shall have filed their Declarations of Intent. Once a
170 Declaration of Intent has been filed and approved for the calendar year,
171 parties may begin the process of recruiting candidates.



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- 172 d. Five (5) weeks prior to the nearest upcoming general elections, the Office
- 173 of Elections shall host an Elections Fair. The date of the Elections Fair
- 174 commences campaigning.
- 175 i. The Office of Elections will begin accepting Candidate
- 176 Declarations of Intent the day of the Elections Fair.
- 177 e. ~~The Office of elections shall host at least two (2) mandatory candidacy~~
- 178 ~~workshops in the time between the passage of the Candidate Declaration~~
- 179 ~~of Intent deadline and one (1) week prior to the general election. Between~~
- 180 ~~five (5) and four (4) two (2) and one (1) weeks prior to the nearest~~
- 181 ~~upcoming general election, the Office of Elections shall host at least two~~
- 182 ~~(2) mandatory candidate workshops.~~
- 183 f. Three (3) weeks prior to the nearest upcoming general election, all
- 184 Candidate Declarations of Intent must be filed.
- 185 g. Disqualifications shall be finalized on the third (3) business day following
- 186 the deadline for the Candidate Declaration of Intent.
- 187 h. Between three (3) and one (1) weeks prior to the nearest upcoming
- 188 general election, at least one (1) candidate forum shall be held for the
- 189 public to attend.
- 190 i. Between three (3) and one (1) weeks prior to the nearest Presidential
- 191 election, at least one (1) Presidential Debate shall be organized, assuming
- 192 there is contest.
- 193 j. All Fall General Elections shall begin on the tenth (10) Tuesday of the
- 194 Fall semester at 9:00 AM and shall close at 6:00 PM on the next day.
- 195 k. All Spring General Elections shall begin on the ninth (9) Tuesday of the
- 196 Spring semester at 9:00 AM and shall close at 6:00 PM on the next day.
- 197 l. All financial statements shall be filed by the conclusion of the business
- 198 day following the close of elections.
- 199 m. All Judicial Complaints related to a specific election shall be filed no later
- 200 than the conclusion of the second (2) business day following the close of
- 201 the election under which the matter(s) in question transpired, with the
- 202 exception of Judicial Complaints forwarded by the Elections
- 203 Commissioner.
- 204 n. ~~The Election Commissioner and the Attorney General shall have a~~
- 205 ~~reasonable amount of time following the conclusion of each election to~~
- 206 ~~forward election violations to the Judicial Branch and file, respectively,~~
- 207 ~~elections related Judicial Complaints, not to exceed five (5) business days.~~

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B. Candidacy



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- 209 1. Requirements
- 210 a. The requirements for candidacy shall in no way exceed those placed by
- 211 the Constitution and every effort shall be made to ensure that no
- 212 excessive barriers exist to candidacy.
- 213 b. The constitutional requirements for candidacy may be seen under Article
- 214 V § 2 of the Student Government Constitution.
- 215 c. To become a candidate in any Student Government election, a student
- 216 must only meet the constitutional requirements and complete a
- 217 Candidate Declaration of Intent.
- 218 d. Presidential candidates are required to run on a two-person (2) ticket with
- 219 a Vice-Presidential candidate. Presidential tickets shall file a joint
- 220 Candidate Declaration of Intent.
- 221 e. All candidates must attend one of two Mandatory Candidacy Meetings
- 222 or will be immediately disqualified.
- 223 2. Candidate Declaration of Intent Form
- 224 a. The format for the Candidate Declaration of Intent form is at the
- 225 discretion of the Commissioner but shall consist of, at a minimum, a
- 226 single page for a prospective candidate to indicate acknowledgement and
- 227 compliance with all required subsections.
- 228 b. Required information that must be provided on the Candidate
- 229 Declaration of Intent form shall include the candidate's:
- 230 i. Full name, as it appears on their Osprey-1 Card.
- 231 ii. N-number, as it appears on their Osprey-1 Card.
- 232 iii. Contactable e-mail address.
- 233 iv. Contactable phone number.
- 234 v. Year in college and Major.
- 235 vi. Indication of Party Affiliation. If affiliated, the Political Party
- 236 Organization (PPO) chair must undersign. If not, the candidate
- 237 is automatically recognized as an Independent.
- 238 vii. Indication of Financial Statement option selection.
- 239 c. The following agreements must be provided with the Candidate
- 240 Declaration of Intent form and each candidate must sign that they have
- 241 read, understood, and agreed to all of them:
- 242 i. FERPA release and acknowledgment forms.

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- 243 ii. Agreement to uphold the Code of Ethics and the Elections
244 timeline
- 245 iii. Agreement to abide by all University and Student Government
246 laws, policies and procedures.
- 247 iv. Student Conduct Form
- 248
- 249 C. Political Party Organizations
- 250 1. Creation and Registration
- 251 a. Requirements
- 252 i. Any two (2) or more currently enrolled students may form a PPO
253 and register with the Office of Elections through the completion
254 of a Party Declaration of Intent.
- 255 ii. Registered PPO's are guaranteed the rights afforded them under
256 Title VI.
- 257 iii. PPO's must select a chair person from amongst themselves and
258 indicate their selection on their Party Declaration of Intent.
- 259 b. Party Declaration of Intent Form
- 260 i. The format for the Party Declaration of Intent form is at the
261 discretion of the Commissioner.
- 262 ii. The form shall contain the following required information to be
263 completed by the founding members:
- 264 1) Names and N-numbers of founding members, as they
265 appear on their Osprey-1 cards.
- 266 1) Designation of Party Chair
- 267 2) Designation of PPO name and abbreviation.
- 268 3) Designation of Financial Statement option selection.
- 269 iii. The following agreements must be provided with the Party
270 Declaration of Intent form and the founding members must sign
271 on behalf of the party that they have read, understand, and agree
272 to all of them:
- 273 1) Agreement to uphold the Code of Ethics.
- 274 2) Agreement to uphold all University Policies and
275 Regulations.
- 276 3) Agreement to abide by all Student Government laws,
277 policies, and procedures.



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- iv. All Political Party Organizations' registrations shall expire annually. At the time of expiration, the expired PPO's name will be reserved until the Party Declaration of Intent deadline of the nearest upcoming election.
 - i. The name of the PPO shall have a maximum term of four (4) years. After the PPO has operated for a maximum of four (4) years, then the two (2) year retirement period shall begin immediately.
 - ii. The PPO's name will be reserved until the deadline for the previous party chair, or someone possessing written consent of said party chair, to re-register. The final result of this process may be appealed to the Judicial Branch.
 - iii. If the previous party chair does not return and no written consent is given, the party will be retired.
 - iv. Retired PPO names shall be kept on record by the Office of Elections for a period of two (2) years, at which point they will be eligible to be reinstated.
 - v. The Elections Commissioner reserves the right to retire a PPO's name should the party's registration term lapse.
 - vi. PPO's that were previously registered with the Office of Elections need only complete a party re-registration form annually to remain registered. Party re-registration forms shall contain the following information completed by at least two (2) renewing members:
 - i. Names and N-numbers of renewing members, as they appear on their Osprey-1 cards.
 - ii. Designation of Party Chair.
 - iii. Designation of PPO name and abbreviation.
 - iv. Designation of Financial Statement option selection.
 - v. PPO's must reaffirm their agreements as listed under Chapter V § C.i.2.c of this document as well.

2.Naming

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- a) The following restrictions shall exist on the naming of PPO's:
 - I. No PPO may register under a name that gives the impression of University endorsement or that uses official University language.



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- 314 Examples include but are not limited to: "The University of
315 North Florida Party," "The Blue and Grey Party," "The No One
316 Like You, No Place Like This Party," "The Ozzie Party," or "The
317 Osprey Party".
- 318 II. No party may have the same name or give the impression of
319 having the same name as another registered party. Examples
320 include, but are not limited to, "The Kool Party" and "The Cool
321 Party," or "The Rock Party" and "The Rockk Party".
- 322 III. No party may register a party name as "No Party Affiliation" or any
323 name with the word "Independent".
- 324 b) All decisions based on naming are subject to the direct approval of the
325 Elections Commissioner. The Commissioner's final decision may be
326 appealed to the Judicial Branch.

327 3. Membership

- 328 a. Membership in PPO's may be determined internally.
- 329 b. PPO's that wish to register with Student Government must agree to an
330 anti-discrimination and anti-hazing policy provided with the Party
331 Declaration of Intent.
- 332 c. No student has an inherent right to be a member of any PPO as PPO's
333 are private entities and strictly not Registered Student Organizations
334 (RSO).

335
336 D. Campaigning

337 1. Restrictions

338 a. Signage

- 339 I. All campaign-related signage is only permitted on university
340 grounds starting the day the Party Fair/Elections Fair is held or
341 within five (5) weeks of the nearest upcoming election.
- 342 II. Physical Facilities and other University officials reserve the right
343 to remove intrusive or obstructive signage.
- 344 III. The Office of Elections shall make available the most up to date
345 university regulations in the form of an election signage map.
- 346 ~~III~~.IV. Yard signs must have permits issued by the Student Union
347 Administration.

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- ~~IV.V.~~ Placement of signs shall adhere to current university policy as directed by Physical Facilities, including but not limited to:
- i. Yard Signs, which may be placed near walking paths within the interior of campus.
 - ii. Banners, which may be hung from buildings with permission from the proper authorities. In the case of the Student Union (Bld. 58), the Student Union Administration must be contacted.
- ~~V.VI.~~ Campaigns are responsible for removing all campaign-related materials, including official PPO social media posts, within one (1) business day following the close of an election.
- b. Active/Passive Campaigning
- I. Active Campaigning shall be defined as the direct promotion of one's campaign or political party organization through the use of verbal or electronic communications that solicits or calls for support of that candidate or political party organization for an elected office of Student Government. This includes, but is not limited to, the direct request for a student or organization to endorse or advocate for the candidate.
 - II. Passive Campaigning shall be defined as the indirect promotion done in a way that does not solicit direct communication and is done in a non-intrusive manner. This may include, but is not limited to, signs, posters, websites, t-shirts, or other paraphernalia.
 - III. Active Campaigning shall be prohibited in the Thomas G Carpenter Library and classrooms.
 - IV. An exception shall be made to permit Active Campaigning in reserved spaces within the Thomas G. Carpenter Library or classrooms, limited to meetings of Student Organizations, Registered or Unregistered, scheduled to meet in these buildings with the consent of the organization.
 - V. A second exception shall be made to permit Active Campaigning in classrooms with permission from the instructor, as well as invited and casual conversation between classmates.
 - VI. Active Campaigning is allowed in the entirety of the Student Union, with the exception of the third floor of the East Building, in which all forms of campaigning are prohibited.

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- c. Campaigning is permitted to begin the day of the ~~Party Fair~~ Elections Fair
 - d. No campaigning is permitted in Residence Halls including, but not limited to, distribution of fliers and door to door campaigning.
 - i. The only exception is in the event of invited and casual conversation between residents of the Residence Hall in question.
 - e. Campaign materials may not be distributed in such a way as to create excessive litter or to willfully deface any property, public or private.
 - f. Each candidate is liable for all campaign materials relating to his/her campaign, and shall see to their proper disposal, except materials discarded by voters in the polling region while the polls are open.
 - g. No candidate shall operate under an implied Student Government endorsement. This includes, but is not limited to, any logos present in campaign materials or use of Student Government sponsored items in their campaign.
 - h. Candidates or political party organizations (PPO) may not accept or solicit financial donations or endorsements from any organization or individual explicitly acting on behalf of an organization outside of the University of North Florida campus.
 - i. No candidate or organization shall promise or guarantee a future position to a student or student organization in order to obtain votes
 - j. Candidates or political party organizations (PPO) may not accept or solicit financial donations or endorsements from university administrators or non-student university employees.
 - k. The campaign materials form must be filled out and approved by the Elections Commissioner or designee prior to posting/placement.

412 E. Recruitment

413 1. Restrictions

414 a. Recruitment and Campaigning

- 415 I. Recruitment shall be defined as a personal invitation from a
416 PPO for students to run for office with the PPO, as well as the
417 education of potential candidates in order for them to make an
418 informed decision regarding their candidacy.



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- 419 II. Recruitment is distinct from campaigning in that it does not
420 include signage on campus, nor does it attempt to solicit votes
421 from students.
- 422 III. Recruitment may occur once a Declaration of Intent has been
423 filed and approved for the calendar year.
- 424 IV. Violations of the Recruitment rules are considered Elections
425 Violations.

426

427 **X. Financial Guidelines**

428 **A. Format**

429 1. Financial Statements are to be completed within a provided packet given to all
430 candidates.

431 2. Financial Statement packets shall contain:

- 432 a. A cover page listing the contents of a final and completed statement and the
433 undersigned agreement to the accuracy of the statement.
- 434 b. A blank itemized page(s) for the listing of all campaign expenses.
- 435 c. A totaling line at the conclusion of the list.
- 436 d. A guide for PPO financial statements that allows a party to calculate their
437 combined expense limit.

438 3. Parties may choose to complete a PPO Financial Statement and forego individual
439 statements if they wish to share resources.

440 4. All elections contested or not contested shall require parties as well as candidates to
441 file financial statements.

442 **B. Regulations**

443 **1. Expense Limits**

- 444 a. Senate Candidates: \$500.00.
- 445 b. Presidential Tickets: \$3,500.00.
- 446 c. Political Party Organization option: Not to exceed the sum of the
447 individual candidate's expense limits combined.

448 **C. Contents**

449 1. A completed Financial Statement must contain:



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- 450 a. An itemized list of all expenses incurred throughout the campaign. The
451 Financial Statement must include items purchased in a previous campaign if
452 they are re-used for the upcoming election.
- 453 I. Each calendar year, any re-used item will depreciate by half. After
454 four (4) years of reuse, an item may be claimed at zero (0) percent of
455 the current market value.
- 456 b. Copies of all receipts supporting the itemized list of expenditures. In the case
457 of items purchased previously and re-used for a campaign, a receipt is not
458 necessary. Instead, a fair market value must be provided.
- 459 c. Sworn agreement on behalf of the candidate or, in the case of PPO Financial
460 Statement, the chair, to the accuracy of the full and complete statement.
- 461 d. All contributions and donations, monetary or otherwise must be accurately
462 reported and must include the name of the donor, contribution type, and
463 market value of the donation.

464 **XI. Operations of the Election System**

465 A. The Ballot

466 1. Ballot Format and Creation

- 467 a. The Elections Commissioner shall be responsible for overseeing the
468 creation and final format of each ballot and ensuring their compliance
469 with statute.
- 470 b. Candidates' names and political party organization affiliation shall be
471 arranged on the ballot in a randomized manner.
- 472 c. Unopposed candidates shall be declared the winner by acclamation and
473 shall not be placed on the ballot.

474 2. Constitutional Referenda

- 475 a. All signed Constitutional Referenda shall be formally summarized and
476 forwarded to the Elections Commissioner by the Senate President ten
477 (10) business days before the election, to be placed on the ballot.
- 478 b. All proposed amendments shall be published on the Student
479 Government website ten (10) business days prior to the upcoming
480 election.

481 3. Plebiscites

- 482 1. A Plebiscite shall be defined as, a nonbinding referendum on a proposed
483 law, constitutional referendum, or significant public issue.
- 484 2. Any student may petition the Office of Elections to request that a
485 plebiscite be placed on an electoral ballot. All plebiscite requests must be



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- 486 forwarded to the Elections Commissioner six (6) business days prior to
487 the upcoming election. Plebiscites shall be placed on the ballot at the
488 Elections Commissioner's discretion.
- 489 3. Any Plebiscite placed on the ballot shall be made open for discussion at
490 the Senate meeting in which the vote is held to validate the election.

B. Polling Information

1. Polling Locations

- 493 a. A polling station shall be defined as a location where students may go to
494 cast their official votes in a protected, secure and confidential
495 environment.
- 496 b. The Office of Elections shall maintain at least two (2) polling stations on
497 campus where students may cast their votes in a secure and protected
498 environment. Having two or more polling stations is at the discretion of
499 the Elections Commissioner.
- 500 c. No group or individual outside the Office of Elections has the right to
501 create or police a polling station.
- 502 d. The Elections Commissioner shall determine the best location for each
503 station to best serve the student body and to adhere to the following
504 provision:
- 505 I. All polling devices used to cast votes at the polling stations must
506 be hard-wired.
- 507 e. Protected Polling Regions (PPR's) shall exist in the area of each polling
508 station provided by the Office of Elections and, as such, maintain the
509 following provisions within them:
- 510 I. No active campaigning shall occur.
- 511 II. Passive campaigning is allowed, with the exception of signage
512 placed within the PPR.
- 513 III. No individual, including poll workers, shall stand above or
514 behind a student casting a vote.
- 515 IV. Every effort shall be made to ensure the confidentiality of a
516 student's vote.
- 517 V. Poll workers may not answer inquiries concerning candidates,
518 platforms, or campaign events within a PPR.
- 519 VI. Groups may not gather or in any way impede access to or within
520 a PPR.

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521 VII. Students with any physical impairments that make it difficult to
522 mark their own ballot may request assistance from any working
523 poll worker. Even in said instance, poll workers must still adhere
524 to the above guidelines.

525 f. The Office of the Attorney General shall supervise the enforcement of
526 all PPR provisions.

527 g. Polling stations provided by the Office of Elections shall remain open
528 from 9:00 AM until 6:00 PM each day during the course of an election.

529 2. Poll Workers

530 a. The Elections Commissioner is responsible for staffing all polling
531 stations with qualified workers.

532 i. Qualified shall be defined as an individual who has no conflict of
533 interest in regard to the current election and who has completed
534 mandatory Election Poll Worker Training.

535 ii. Poll workers must not hold any type of leadership position within
536 a PPO.

537 iii. A leadership position is defined as, any involvement in which a
538 PPO has assigned a title for a delegated position that instructs an
539 individual to advocate, campaign, or manage any matters
540 regarding a particular PPO before, during, and after an election
541 cycle.

542 iv. Election Poll Worker Training shall be created and maintained by
543 the Office of Elections. It shall be made available online for any
544 individual who wishes to complete it.

545 b. There shall be at least two (2) poll workers maintaining a station at all
546 times.

547 c. The Elections Commissioner is responsible for determining the length
548 of the shift that each Senator is required to work during the elections.
549 The Elections Commissioner shall make this shift known to Senators no
550 less than ten (10) business days prior to the Elections

551 i. The length of the shift is contingent upon the number of eligible
552 Senators

553 3. Polling Devices

555 a. The ability to cast a vote electronically from any web-accessible device shall
556 be provided to students.



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- 557 b. This electronic system shall be protected and monitored by the university
558 and overseen by the Elections Commissioner in conjunction with the
559 Attorney General to ensure that:
- 560 I. Each eligible student only casts one (1) vote per election, and;
 - 561 II. All statutory mandates concerning ballots are met, and;
 - 562 III. Confidentiality is protected, and;
 - 563 IV. All votes are batched and traceable, and;
 - 564 V. Electronic voting remains consistently open from the start of
565 elections until their close.

C. Voting

- 567 1. The ability to cast a singular vote in every election is the inherent right of all A&S fee-
568 paying students of the University of North Florida.
- 569 2. Voters must be able to:
- 570 a. Have access to a display containing each candidate's platform.

D. Restrictions

- 572 1. In the interest of protecting the confidentiality of each student's vote, votes shall not
573 be solicited by candidates or campaign supporters through the individual distribution
574 of electronic devices. This includes mobile devices, laptops, tablets, or computers of
575 any kind.
- 576 2. Candidates and campaign supporters may direct students to online voting through
577 electronic communication, flyers, and physical direction to polling stations but may not
578 accompany them into the PPR.

579

580 XII. Validation of an Election

581 A. Tabulation

- 582 1. All results shall remain confidential until the election closes. The operators of the
583 Voting Application will at that time deliver the results to the Election Commissioner
584 and Attorney General for confirmation.
- 585 2. The Elections Commissioner in conjunction with the Attorney General shall confirm
586 the tabulated results following the close of an election.
- 587 3. Unofficial election results shall be released by the conclusion of the second (2nd)
588 business day following the close of an election along with a list of all pending Judicial
589 Complaints related to the election.



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590 4. The Elections Commissioner shall, with the approval of the Attorney General and
591 Chief Justice, release official elections results following the resolution of all pending
592 Judicial Complaints.

593 B. Senate Validation

- 594 i. The Elections Commissioner shall formalize the official results of all closed
595 elections and forward them to the Senate in the form of a Senate Bill introduced
596 by the Government Oversight Committee chair to be considered on second read
597 (2nd) at the next upcoming Senate meeting.
- 598 ii. The Senate must receive a validation bill within ten (10) business days following
599 the close of an election provided all Judicial Complaints surrounding the election
600 are resolved.

601 **Therefore:** Let it be enacted that the following changes to the Election Policies and Procedures be
602 made effective immediately upon passage.
603


604

Legislative Action

Executive Action


606 Author: Elections Commissioner Saunders
607 Sponsor: Chairwoman Ballard
608 Committee: GO Committee
609 Committee Action: 7-0-0
610 Date of Committee Action: 11/8/19
611 Senate Action: 27-0-0
612 Date of Action: 11/15/19

Let it be known that SB-19F-3441 is hereby
APPROVED / VETOED / LINE-ITEM VETOED
on this 18 day of NOV, 19.

Signed, 
John Aloszka, Student Body President

Signed and Delivered to the Student Body President
on this 18 day of NOV, 2019.

Signed and Delivered to the Senate Secretary

611 
612



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613 Signed: 
614 *Thatcher Hart, Student Senate President*

615

616

617



