

2-7-2017

SB-17S-3092 UNF Equestrian Club and Team

Student Government Association University of North Florida

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SB-17S-3092: UNF Equestrian Club and Team

- 1
- 2 Whereas: The Student Government of the University of North Florida was established to represent student
3 concerns in all University wide matters, and;
- 4 Whereas: The Budget and Allocations Committee is a standing committee of the Student Government
5 Senate, responsible for funding only those entities that comply with the Student Government
6 mission, which is to represent student concerns in all university wide matters while developing
7 and promoting programs and activities of practical value and interest to students, and;
- 8 Whereas: RSOs and currently enrolled Activity and Service Fee-paying students may request funding for
9 travel from the Student conference Travel Index according to chapter 841.1 of the Student
10 Government Statutes and;
- 11 Whereas: According to chapter 841.2 of the same, Travel Requests fall under the jurisdiction of the Budget
12 and Allocations Committee and are not subject to full Senate approval unless vetoed by the
13 President or brought to the Senate floor as outlined in Chapter 840.10 and according to 841.2,
14 and;
- 15 Whereas: The request must receive a two-thirds (2/3) affirmative vote to pass, and;
- 16 Whereas: The purchase or activity reflects students' genuine interests and enhances the educational, social,
17 cultural, and recreational services available to students at the University of North Florida, and;
- 18 Whereas: The person(s) listed below are Activity and Service Fee-paying students, who seek to manifest the
19 above mentioned goals, and;
- 20 Whereas: Five students from UNF Equestrian Club and Team wish to attend Florida State University Hunt
21 Seat Horse Show in Tallahassee, Florida from February 24th to February 26, 2017, and;
- 22 Whereas: UNF Equestrian Club and Team is requesting funding for the below items:
- | | | |
|----|----------------|------------|
| 23 | Registration | = \$630.00 |
| 24 | Lodging | = \$0.00 |
| 25 | Transportation | = \$147.00 |
| 26 | Total | = \$777.00 |

27



SENATE LEGISLATION

SB-17S-3092

1

SB-17S-3092: UNF Equestrian Club and Team

2

Therefore: Let it be enacted, by the University of North Florida Student Government, that \$777.00 be encumbered in the FY 2016-2017 Student Conference Travel Index 402028 in order to pay for the above referenced items.

3

4

5

6

Legislative Action

Executive Action

Author: B&A Committee

Sponsor: Senator Benjamin Myers

Committee: B&A

Committee Action: adopted 5-0-0


Senate Action: —

Date of Action: —

Let it be known that SB-17S-3092 is hereby

APPROVED / VETOED / LINE-ITEM VETOED

on this 8 day of February, 2019.

Signed, 

Caleb Grantham Student Body President

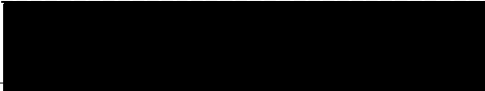
Signed and Delivered to the Student Body President

on this 7 day of Feb, 2017

Place Time Stamp Here

6/19/17 11:33

Signed:

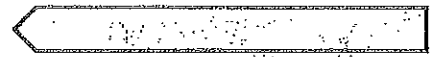
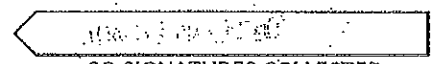


Dallas Burke, Student Senate President

Signed and Delivered to the Senate Secretary

Place Time Stamp Here

1/19/19 11:11:23 AM


 ROTUNDA TIMESTAMP

 SG SIGNATURES COLLECTED

Travel Request

Completed Travel Requests must be submitted a **minimum five (5) weeks prior to the departure date**. Submit form to the Student Government Rotunda (58E/3300).

Checklist

On this form

- Summary
- Cost Breakdown
- Questionnaire
- Travel Guidelines

You provide

- Official schedule/agenda/program and other supporting documentation for event
- Official business quotes for accommodations (transportation, registration fees, etc.)
- List of all students traveling, including: names, n-numbers, phone numbers, email addresses, residential addresses, and room assignments (if applicable).

*on file in
SG Business office*

Summary

Requests cannot exceed more than \$500 per individual student, and \$2,000 per RSO, per fiscal year. No student shall expend directly, or through an RSO, more than \$500 through the Travel Index annually.

I am requesting a total of <u>\$ 777.00</u> for a(n)	<input checked="" type="checkbox"/> Competition <input type="checkbox"/> Conference <input type="checkbox"/> Meeting <input type="checkbox"/> Seminar <input type="checkbox"/> Workshop <input type="checkbox"/> Other: _____
for <input type="checkbox"/> Myself <input checked="" type="checkbox"/> The RSO: <u>UNF Equestrian Club and Team</u>	<u>EQUESTRIAN CLUB AND TEAM</u>

Event Information		
Event Name: <u>Florida State University Hunt Seat Horse Show</u>	Event Date: <u>2/25-26/2017</u>	
Location: <u>Tallahasee, Fl</u>	Departure Date: <u>2/24/2017</u>	Return Date: <u>2/26/2017</u>

Contact Information	
Requestor's Name: <u>Reily Rieker</u>	
Phone Number: <u>407-575-7509</u>	Email: <u>reilyrieker94@gmail.com</u>
Faculty Advisor/Sponsor's Name: <u>Hugh Cornell</u>	
Phone Number: <u>904-620-3708</u>	Email: <u>hcornell@unf.edu</u>

Cost Breakdown

Registration	Number of students going on trip	^A 5
	Is there a registration fee?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (move to "Lodging")
	What is the registration fee per student?	^B \$ 140.00
	Total registration cost	^C $A \times B$ 700.00
	How much of this total are you requesting?	^D \$ 630.00
Lodging	Is there a lodging cost?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (move to "Transport")
	Cost per room, per night	^E \$ 110.00
	Number of rooms	^F 2
	Number of nights	^G 2
	Total cost of lodging	^H $E \times F \times G$ 440.00
	How much of this total are you requesting?	^I \$ 0.00
Transport	Will you be traveling by plane, bus, train, or boat?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (move to "...Vehicle")
	Cost per ticket	^J
	Total cost of non-rental transit	^K $A \times J$ \$ 0.00
Personal Vehicle	Will your organization drive a vehicle?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (move to "Total")
	Do you prefer to rent, or drive your own?*	<input checked="" type="checkbox"/> Rent <input type="checkbox"/> My Own
	Number of vehicles	^L 2
	Miles to travel	^M 315
	Total Mileage	^N $L \times M$ 630.00
	Total Mileage Cost	^O $N \times 0.445$ \$ 280.35
Rental Vehicle	Cost per rental vehicle Vehicle Rate x Number of Days	^P \$ 105.00
	Total rental vehicle cost	^Q $L \times P$ \$ 210.00
	Estimated Cost per Gallon	^R \$ 2.00
	Fuel Cost (for rental vehicles only)	^S $(N \div 15mpg) \times R$ \$ 84.00
	Total Rental Cost	^T $Q + S$ \$ 294.00
	Total Transportation Cost	^U $K + T$ \$ 294.00
Total	How much of this total are you requesting?	^V \$ 147.00
	Total cost of trip	^W $C + H + U$ \$ 1,434.00
	Requested amount	^X $D + I + V$ \$ 777.00

*A rental quote must be included, even if not renting. Contact the Business & Accounting Office to obtain a discounted quote.

Questionnaire

1	Will funded students be enrolled in classes during the time of the event?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
2	Will funded students receive a grade or academic credit for attending the event?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3	How many students have attended this event before?	9
4	How will attending this event benefit you/your organization? Attending this event will give these students the opportunity to represent UNF at a collegiate competition against 16 other equestrian teams in the state of Florida and southeast Georgia. This event will also allow the students to demonstrate their skills in the competition arena and gain new experiences which will help them succeed in their equestrian careers.	
5	How will attending this event benefit the student body as a whole? This will benefit the student body because the UNF Hunt Seat Team is currently holding second place in our region. Attending will give these athletes a chance to keep their place in second which will put UNF on the radar for many incoming freshman as well as bring pride to our school.	
6	What other sources of funding are you receiving for this trip, and how much per source? Bradford Renaissance Portrait Corporation donated a family picture session with five star hotel stay (worth \$5000) for our club to auction or raffle to the highest bidder. We made \$300 from this raffle.	
7	How much has been fundraised for this event, and how? We have an active gofundme.com account, which currently has raised \$540. We also did a fundraiser with YourPie and raised \$200. The Hunt Seat Team hosted a competition on November 12th, 2016, which made \$900. The Western Team is co-hosting another competition on January 21st, 2017, which is projected to make \$300. Last year we raised enough money to send our first rider to Nationals in Lexington, Ky.	
8	How much has Student Government provided for this event before?	<small>SG has funded us before, but I am unsure of how much.</small>
9	What will happen if SG partially funds this request? Depending on how much SG decides to allocate to us, we will use money which has been raised to cover the rest of the costs.	
10	What will happen if SG does not fund this request? If SG does not fund this request, we will have the club cover part of the cost and the rest will be paid from the students out of pocket. Although we would like to cover all of the costs, we want to make sure we have enough money saved up in our account in case one of our riders qualifies for the National Finals in Lexington, Ky. Last year our first rider every got to compete at Nationals and the club was able to cover almost all of the cost for the trip.	
11	If you're requesting for an RSO, how long has your organization been active at UNF? Since 2010.	

Statement of Travel Guidelines

1. Upon approval of the Senate, you must meet with the SG Accounting Associate within three (3) business days to discuss internal procedures and funding arrangements. Failure to do so will result in loss of funding. (Tip: It is recommended that you contact the Business & Accounting Office at 620-1511 the next business day and schedule an appointment.)
2. Your travel must adhere to University Travel Policies published annually by the Travel Office.
3. All travelers must sign a TA (Travel Authorization) and Liability Form no later than five (5) business days prior to trip departure date. You will be contacted by the SG Business and Accounting Office when the forms are ready for your signature.
4. Prepare an outline of the intended payment methods (i.e., who is paying for which expenses) and bring this information with you to your meeting with the Business & Accounting office.
5. Within two (2) business days of your return, original receipts must be turned into the SG Business & Accounting office. (Tip: keep a copy of your receipts in the event you are contacted with questions about your submission.)
6. University policy requires travelers to complete Travel Reimbursement (TR) forms at the conclusion of their travel, even if there is no reimbursement due. Once your TR is ready to sign, you will receive an email from the Business & Accounting office. It is important for you to make arrangements to sign the form within the time frame you are given in the email so not to jeopardize your reimbursement or to risk possible holds on your student record.

By submitting this form, the requestor assumes responsibility for this trip and affirms that all funding allocated by the Student Senate will be used in compliance with the Student Government Finance Code (Title VIII of the Student Government Constitution and Statutes). Failure to comply with the above guidelines and those in the Student Government Finance Code will result in forfeiting all Student Government funding for the trip and possible holds on student records.

	Name	Signature	Date
<input checked="" type="checkbox"/> RSO's President	Katelyn Reily Rieker	[Redacted]	1/20/17
<input type="checkbox"/> Individual Requestor			1/20/17
Treasurer (leave blank for individual requests)			1/20/17
Faculty Advisor/Sponsor	Hugh Cornell		1/20/17

*If you have a disability, or require accommodations, please contact ADA or DRC at least five days before the hearing.
For physical barriers: ADA Compliance Office at (904)620-2870 or 711 for TDD/TTY.
For other accommodations: Disability Resource Center at (904)620-2769 or www.usf.edu/ada.*

Office Use Only		B&A Hearing Date	Senate Hearing Date
Senate Sponsor	Benjamin Myers	[Redacted]	[Redacted]
B&A Chair	Christopher Jordan	[Redacted]	[Redacted]
SG Treasurer	Mitchell McHawley	[Redacted]	[Redacted]
Business Manager	Dawn Knipe	[Redacted]	[Redacted]

	Date
[Redacted]	Sept 11
[Redacted]	Dec 17
[Redacted]	January 31 2017
[Redacted]	2/25/17



**INTERCOLLEGIATE HORSE SHOW
ASSOCIATION
ZONE V, REGION V
FLORIDA STATE UNIVERSITY HUNT SEAT
HORSE SHOW**

Date: Saturday, February 25th, 2017

Judge: Nancy Hall, "R", Wellington, Fl

Stewards: TBA

Show Managers Rob Billings & Brittany Drenth

Show Location: Little Pond Farm
5290 Crump Rd,
Tallahassee, FL 32309

Food: Concessions stand will be available

Registration: 7:30am

Coach's Meeting: 8:00 a.m.

Horse Draw 8:15 am

Show Starts: 9:00am

There will be a limit of 18 Hunt Seat rides 6 of which may be over fences

Entries Due: *February 17th, 2017*
(Late entries will not be accepted)

Cash or Checks **ONLY** payable to FSUEC

Class fees \$35 per class

Entries are to be submitted via Veni, Vidi, Vici! Instructions can be found below.

Signed entry form must be on hand before show starts.

This show will be run in accordance with the rules and regulations of the Intercollegiate Horse Shows Association.

Classes will go in the following order:

- 7 – Open Flat
- 8 – Open Fences
- 5 – Intermediate Flat
- 6 – Intermediate Fences
- 4 – Novice Fences
- 3 – Novice Flat
- 2B – Advanced Walk-Trot-Canter
- 2A – Beginner Walk-Trot-Canter
- 1 – Walk-Trot



INTERCOLLEGIATE HORSE SHOW
ASSOCIATION
ZONE V, REGION V
FLORIDA STATE UNIVERSITY HUNT SEAT
HORSE SHOW

Date: Sunday, February 26th, 2017

Judge: Kara Austin, "R", Orlando, FL

Stewards: TBA

Show Managers: Rob Billings & Brittany Drenth

Show Location: Little Pond Farm
5290 Crump Rd,
Tallahassee, FL 32309

Food: Concessions stand will be available

Registration: 7:30am

Coach's Meeting: 8:00 a.m.

Horse Draw: 8:15 am

Show Starts: 9:00am

There will be a limit of 18 Hunt Seat rides 6 of which may be over fences

Entries Due: *February 18th, 2017*
(Late entries will not be accepted)

Cash or Checks **ONLY** payable to FSUEC

Class fees \$35 per class

Entries are to be submitted via Veni, Vidi, Vici! Instructions can be found below.

Signed entry form must be on hand before show starts.

This show will be run in accordance with the rules and regulations of the Intercollegiate Horse Shows Association.

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- 2B – Advanced Walk-Trot-Canter
- 2A – Beginner Walk-Trot-Canter
- 1 – Walk-Trot

**EXHIBIT 1 - PRICE SHEET
RENTAL VEHICLES
CONTRACT NO. 78111808-15-1**

In-State Rental Rates - Enterprise & National

All rates include unlimited mileage and roadside assistance; liability coverage and loss damage waiver are included in the rates for Business Use.

State Required Classes

State Required Class	ACRIS Code	Vehicle Example* (Make/Model)	Daily Rate	Hourly Rate	Weekly Rate	Monthly Rate
Economy	ECAR	Chevy Aveo	\$25.50	\$8.42	\$165.75	\$612.00
Compact	CCAR	Nissan Versa	\$25.55	\$8.43	\$166.08	\$613.20
Intermediate	ICAR	Toyota Corolla	\$27.25	\$8.99	\$177.13	\$654.00
Fullsize	FCAR	Chevy Impala	\$29.50	\$9.74	\$191.75	\$708.00
Minivan	MVAR	Dodge Grand Caravan	\$35.00	\$11.55	\$227.50	\$840.00
12 Passenger Van	SVAR	Chevy Express	\$55.00	\$18.15	\$357.50	\$1,320.00
Standard SUV	SFAR	Chevy Equinox	\$35.00	\$11.55	\$227.50	\$840.00

Additional Classes

Additional Class	ACRIS Code	Vehicle Example* (Make/Model)	Daily Rate	Hourly Rate	Weekly Rate	Monthly Rate
Premium	PCAR	Nissan Maxima	\$49.50	\$16.34	\$321.75	\$1,188.00
Luxury	LCAR	Cadillac	\$59.50	\$19.64	\$386.75	\$1,428.00
Intermediate SUV	IFAR	Ford Escape	\$60.50	\$19.97	\$393.25	\$1,452.00
Large SUV	FFAR	Ford Expedition	\$98.50	\$32.51	\$640.25	\$2,364.00
Standard Pickup	SPAR	Chevy Colorado	\$52.00	\$17.16	\$338.00	\$1,248.00
Large Pickup	PPAR	Chevy Silverado	\$52.00	\$17.16	\$338.00	\$1,248.00

*The examples in the table above are provided as a representative sample of the vehicle makes and models available within each Class. Enterprise and National offer additional makes and models; however, the availability of each vehicle make and model, including the vehicles listed above, may vary at the time of reservation or pickup.

Hampton Inn & Suites Tallahassee I-10-Thomasville Rd

Rate Details FLEXIBLE RATE

Changeable and refundable. Earn HHonors Points.

Room: 2 QUEEN BEDS NONSMOKING

Adults: 2

Children: 0

DATE	Price Per Night (USD)
24 Feb 2017	109.00
25 Feb 2017	109.00
Room Subtotal	218.00
Taxes 12.50 % per room per night	27.25
Total for stay	245.25

Rules & Restrictions

Taxes

- 12.50 % per room per night

Guarantee Policy

There is a Credit Card required for this reservation.

If you use a debit/credit card to check in, a hold may be placed on your card account for the full anticipated amount to be owed to the hotel, including estimated incidentals, through your date of check-out and such hold may not be released for 72 hours from the date of check-out or longer at the discretion of your card issuer.

Cancellation Policy

If you wish to cancel, please do so 1 day prior to arrival to avoid cancellation penalties.

At check in, the front desk will verify your check-out date. Rates quoted are based on check-in date and length of stay. Should you choose to depart early, price is subject to change.

We reserve the right to cancel or modify reservations where it appears that a customer has engaged in fraudulent or inappropriate activity or under other circumstances where it appears that the reservations contain or resulted from a mistake or error.

Totals listed here are estimated based on current taxes and exchange rates (if applicable) and do not include additional fees/charges that may be incurred during your stay.

Optional services for an additional charge

- Parking charges: Self parking - Complimentary.
- All guests get free standard Wi-Fi in-room and in the lobby.

Hampton Inn & Suites Tallahassee I-10-Thomasville Rd

Rate Details FLEXIBLE RATE

Changeable and refundable, Earn HHonors Points.

Room: 2 QUEEN BEDS NONSMOKING

Adults: 2

Children: 0

DATE	Price Per Night (USD)
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