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Thomas G. Carpenter Library

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Carpenter Library Continues to Add New Electronic Reference Tools

Internet Access and New Databases

"We can't get to this at our library!" is a common comment made by visiting students. The Library's local area network (LIRN) is one of the best in the state, providing full access to the Internet, to thirty research databases on LUIS and nineteen research indexes on CD-ROM.

Several new electronic indexes were added during the summer and early fall. LUIS users can now access ABI/Inform, Art Index, Dissertation Abstracts International, Legal Periodicals Index and MEDLINE. LIRN users can use EconLit, MLA International Bibliography, Social Sciences Citation Index and Tax Management Portfolios Plus.

We expect to network another thirty-six CD-ROM drives on LIRN this month making a grand total of sixty-three. This means we can mount several CD-ROMs we have not been able to use.

One thing LIRN cannot do! Students cannot get to their e-mail accounts or use the computers as word processors. The Computer Lab is the place for those activities.

Government Documents also has an extensive collection of CD-ROM databases. Many of these employ sophisticated search techniques that can yield excellent statistical information. Two of the most used are the National Trade Data Bank (NTDB), for import/export and foreign trade information, and the Census of Population. The Census report is on multiple CD-ROMs and can get as specific as Ancestry of the Population in the United States, Earnings by Occupation and Education and Characteristics of American Indians by Tribe Language.

Students Experience BLISS in the Library

(Beginning Library and Information Systems Strategies)

"I can't do this. This Library scares me to death!" is another common comment heard in the Reference Department. Library computer skills have become a vital part of a student's education in this information age and the Library's new one-hour course focuses on teaching those skills. Mary Davis and Jim Alderman are shepherding the first classes this semester and comments from their students indicate the class should have been offered long ago.

Sixteen students registered in LIS 1999 Beginning Library and Information Systems Strategies (BLISS) this fall. They are striving to achieve complete happiness while doing research in the Thomas G. Carpenter Library. The course is designed to develop student competencies in the use of both traditional (printed) and computerized library and information resources. Upon completion of the course students should feel comfortable in any research environment and be able to quickly choose the appropriate tools for locating materials necessary for successful completion of their projects.

The one-credit course, offered through the Department of Language and Literature, was developed by Mary Davis and Jim Alderman. Two sections are being taught this semester and will be offered again during the fall and spring terms.

For a detailed description of the course take a look at Jim Alderman's home page on the Net. (http://www.unf.edu/faculty/alderman)
Help!

The Periodicals staff has noticed an upsurge in large classes being assigned to read the same journal article. This invariably produces one of the following counterproductive results:

1. The pages become tattered, loose, and ultimately, lost.
2. The article is torn out by a careless/thoughtless student.
3. The journal is misplaced or hidden by a student.

None of these scenarios needs to happen. The best solution is for the professor to provide a photocopy of the article to the Course Reserves staff. The assignment will then be available for the students to borrow at the Reserves Desk on the second floor. The first week or so of the semester, Course Reserves Manager Julia Behler needs up to seven days preparation time. During the rest of the semester three working days are plenty. Forms are available at the Reserves Desk.

The Reference Department echoes this request. When 30 or 40 students need to use the same annual report or FASB publication, there are sure to be problems. Just let us put your materials on reserve and save your students needless frustration, not to mention wear and tear on Library materials.

Course Reserves Holdings Now on LUIS

Library users may now access course reserve materials through LUIS, the Library's online catalog. Gone are the large notebooks near the Circulation Desk listing items on reserve. Instead, there are two LUIS terminals where patrons may search for reserves by title, instructor, or course number. Please note however, that any LUIS terminal may be used to access reserve material, providing wider access to course reserve listings.

To display records for course reserve materials, any of the following search statements may be used:

- t=all the president's men (title of item)
- t=jenkins (instructor's name)
- t=his5211 (course number)

The title search results in the record for the specific item. The instructor and course number searches provide lists of all items on reserve for that instructor, or that course number.

After viewing the record for the item needed, the user must provide the Reserves Desk attendant with the call number for the item. All reserve items must be charged out with a UNF Photo ID/Library Card.

LUIS access to course reserve materials is not only easier, it introduces new users to the basic search techniques needed to access any other material in the Carpenter Library.

Please make your students aware of this change in access method and encourage them to use course reserves and LUIS.

Graduate Student Loan Periods Increased

UNF graduate students can now check out Library materials for a five-week loan period. The increase was in response to repeated requests from students who needed to keep research materials for longer periods without worrying about renewals. We aim to please!

New Maps in Documents Department

Bruce Latimer reports that many excellent new maps were added to the collection in Documents last year. There are plans to fill gaps this year and he would be happy to hear your preferences and requests.

FirstSearch Tickets Available

FirstSearch is a collection of research databases that are available through OCLC (Online Computer Library Center, Inc.). Most are indexes with abstracts that lead you to journal and magazine articles. Some are very current. Article1st contains records of tables of contents for over 11,000 journals in science, technology, medicine, social science, business, the humanities, and popular culture. The database is updated daily. Others include:

- WorldCat
- MDX Health Digest
- INSPEC
- BiographyInd
- BookRevDigst
- Select Phone
- OCLC Worldwide Catalog
- Consumer health database
- Information Division of IEE
- Corresponds to Biography Index
- Book Review Digest
- Telephone numbers in the U.S.

The Reference Department has a limited number of search tickets available for UNF faculty, students and staff. Come get them while they're hot.
Margaret Kaus Selected NACO-Music Project Cataloger

Margaret Kaus joins catalogers from 39 other universities in the Name Authority Cooperative Project. This select group of music catalogers has as its goal the cooperative contribution of music name and name/uniform title authority records to the Library of Congress Name Authority File.

This is what her work will mean to library users. Music titles by jazz pianist Bob James will no longer be confused with titles by newspaperman Bob James. Musicians who change their names and who use stage names will have their works gathered under one authoritative name. If a person is looking for a piece of music by Charles Griffes that he knows as Nocturno, he’ll be able to find it in a larger work entitled Fantasy Pieces.

Margaret says this kind of detective work is challenging and fun. Reference librarians are just extremely grateful!

Staff Additions and Changes

Longtime Library employee Jim Alderman was promoted in December from Senior LTA to Assistant in Libraries. Jim immediately began his teaching responsibilities in LIS 1999 and recently began serving as secretary of the Faculty Association Academic Standards Committee.

The Reference Department welcomes new Reference Librarian Mark Yannie. Mark joins us from Orlando where he worked in four different libraries at the same time! Mark has been a professional musician for 20 years.

Senior LTA Tracey Britton moved into a position that was frozen for over two years. She is now in charge of binding and book repair. Lien Phan filled the position vacated by Tracey. She is in charge of posting all journal issues, preparing new serial orders and keeping all serial requests up to date. She is also working on a major project to barcode the periodicals collection.

Martha Smith filled the Senior LTA in Cataloging position vacated by Rosa Rodriguez. Doug Walton moved to Technical Services from Government Documents to become Senior LTA in Cataloging. Janice Trissel-Cahill is the new Senior LTA in Government Documents and Senior LTA Felicia Williams is the new Interlibrary Loan borrowing manager in the Circulation Department.

We were all saddened by the death of Peggy Pruett who passed away in June after a long illness. Many faculty and staff remember Peggy as the ILL borrowing manager. She was a Library staff member for almost twenty years.

Library Services to Faculty

New Faculty Orientation: Short presentation by Andrew Farkas and distribution of information packets containing Library Guides, database instruction sheets and lists of databases available to faculty.

Library Tours for New Faculty: Coordinated by Mary Davis, Bibliographic Instruction Librarian.

Faculty Workshops and Instruction Sessions: Coordinated by Mary Davis and Jim Alderman

Services for Assistance in Individual Research: Library Request System (LIBHELP) is available from LUIS and through OfficeVision and CMS Computer accounts. Ask questions, make a book purchase request, place a hold on a book or request a book or periodical article through interlibrary loan. Reference service is also available by phone, in person and through e-mail.

Interlibrary Loan Service: Books and articles in periodicals not found in the UNF Library may be requested through the InterLibrary Loan Network.

Assistance in Searching LUIS through Remote Access (Through office terminals and off-campus sites): Reference Staff can assist you.

Databases for Faculty Research: Faculty members may use various free databases offered through the online public access catalog, LUIS, and the local area network, LIRN. LIRN provides access to CD-ROM databases, catalogs of other libraries, the Internet, and remote research systems. Fee-based searches resulting in subject bibliographies from commercial databases are available on request.
"WHO YA GONNA CALL?"

To place items on Course Reserve (Julia Behler)  x2615
To get a library card for faculty, adjuncts, staff (Circulation desk)  x2615
To inquire about overdues, fines, etc. (Circulation desk)  x2615
To inquire about Interlibrary Loans (Circulation desk)  x2615
To request new journal titles (Vicki Stanton)  x2550
To request new book titles (Sheila Mangum)  x2550
To arrange for a library tour (Mary Davis or Jim Alderman)  x2616
To request reference assistance (Reference desk)  x2616

You can communicate with the Reference Department through OV/VM (user address is LIBHELP). A reference librarian will get back to you as soon as possible with an answer, either through OV/VM or by telephone. You can also reach both the Reference Department and the Interlibrary Loan Section in the Circulation Department through the LUIS menu.

Printed guides to the Library and its services are available in the Reference Department. You can access the online catalog, LUIS, not only in the Library but also from your office or remote (off-campus) locations. Pick up LUIS use instructions and sign-on information in the Reference Department or through the Library's Web site: http://www.unf.edu/library.

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**LIBRARY HOURS**

**REGULAR HOURS WHEN CLASSES ARE IN SESSION**

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<thead>
<tr>
<th>LIBRARY HOURS</th>
<th>REFERENCE HOURS</th>
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<tr>
<td>MONDAY - THURSDAY</td>
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<td>8 A.M. - 11 P.M.</td>
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<tr>
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<td>9 A.M. - 5 P.M.</td>
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<tr>
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<tr>
<td>1 P.M. - 11 P.M.</td>
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**EXTENDED HOURS FOR FINAL EXAMS:**

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**TERM BREAK: FRIDAY, DECEMBER 15 - SUNDAY, JANUARY 7**

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<tr>
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**CLOSED FOR HOLIDAYS:**

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<tr>
<td>Friday, November 10</td>
<td>Veterans Day</td>
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<tr>
<td>Thursday - Friday, November 23 - 24</td>
<td>Thanksgiving</td>
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<tr>
<td>Monday, December 25</td>
<td>Christmas Holiday</td>
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<tr>
<td>Monday, January 1</td>
<td>New Year's Holiday</td>
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