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Books & Bytes Issue No. 10

Thomas G. Carpenter Library

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With the addition of 20 new Pentium 133 workstations, the UNF Library forged ahead of most of its sister institutions in the State University System. The statewide migration from LUIS terminals to multipurpose workstations is funded by the Florida Center for Library Automation (FCLA) under a five-year plan mandated by the Legislature. The new technology is necessary to support full-text databases and Web-based catalogs. The plan includes a new UNIX server at Northeast Regional Data Center (NERDC) in Gainesville that will allow remote access through the World Wide Web.

Bob Jones and Jim Alderman planned and implemented the network. It is now possible to use 53 research databases and access the World Wide Web from any of 40 workstations in the Reference Department’s Electronic Library.

Please take some time to come in for a look at our sophisticated research tools.

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**What are LUIS and LIRN?**

**LIRN - Library Information and Research Network**

LIRN is the Library’s local area network and is accessible only in the Library or from a Windows workstation attached to the campus network. It’s our new Electronic Library.

**LUIS - Library User Information Service**

LUIS is the State University System of Florida’s statewide computerized network of library catalogs and research databases. LUIS can be reached through your office or home computer. Use the following Internet address and select the type of LUIS connection that fits your need:

http://www.unf.edu/library/luis.html

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**Take a Vacation!**

The academic year has barely begun, but now is the time to begin thinking about and planning for next summer’s vacation. The Maps Collection in the Government Documents area on the third floor has a good selection of state tour books from individual state tourism offices and the American Automobile Association (AAA). The staff are building the road maps collection which now contains recent editions of all states and all principal cities in the United States plus many foreign countries at various levels of detail. The international maps are from world famous publishers such as Michelin and Bartholomew.

If you are planning a trip for business or pleasure, call the Government Documents Department at ext. 2617 or just stop by during business hours.

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**Check Out Our Internet Web Site**

The Library’s Internet Web site is chock full of useful material. Not only can you find information about the Library and its doings, you can find connections to numerous useful Internet sites. The Reference Department is in the final design stage of its page which will point to major subject servers, Internet subject guides, library guides, etc. There is also a link to instruction guides created by Reference Librarians and designed for specific classes.

We don’t just have academic links, either. If you click on By Popular Request, you can find a collection of sites that will satisfy your political cravings, read Academe This Week or USA Today, find a map tailored to your needs, or catch up on sports and the weather.

We’re at: http://www.unf.edu/library
User Education

The Reference Department's User Education Program provides students, staff, and faculty of the University of North Florida with training in how to efficiently use the University Library. Available library instruction ranges in scope from brief individual orientations to semester long training in research and electronic data retrieval techniques in the library's one credit LIS1000 (BLISS).

Open Tours

Open tours are designed to provide new library users with a basic orientation to library facilities and services. An open or general tour typically consists of an introduction to the library's online public access catalog (LUIS), a brief walking tour of library facilities, a short introduction to library collections, and general tips for finding information fast.

Available by request throughout the semester, Open Tours are typically scheduled by the Reference Department during the first few weeks of each semester. Open Tours are ideal for students who are new to the library or who are returning to school after an absence and want to refresh themselves on services and location of materials. Open Tours are also handy for students who are not scheduled for a library orientation in any of their classes. Students, staff, or faculty interested in participating in Open Tours should contact Mary Davis or Jim Alderman for further information or look for sign up sheets at the Reference Desk during the first few weeks of the semester.

Self-Guided Tours

Library users who prefer to tour themselves rather than participate in a formal library orientation may wish to use the library's Self-Guided Tour, available at the Reference Desk. The Self-Guided Tour includes maps of the library and station by station designations and explanations of the library's collections and services. Users who want to test themselves on their comprehension of the information provided in the tour can take the self-test provided at the end of the tour booklet.

Self-Guided Tours are also provided to beginning classes such as Introduction to Education and English Composition I at the instructor's option. When the tour is assigned by an instructor, students are expected to answer the questions at the end of the tour on scantron forms, which are then graded and returned to the instructor.

Class Lectures

When class size is prohibitively large as to make an in-house orientation impractical, Reference staff can, upon faculty request, provide classroom lectures that provide an overview of library facilities and services. Faculty are usually more involved in this type of presentation and may coordinate the lecture with a Reference Librarian to include subject-specific content and assignments.

Faculty members who wish to follow the class lecture with in-house training, upon arrangement with a Reference Librarian, may divide large classes into smaller groups and schedule follow-up instructional sessions in the library.

In-Library Orientations

The majority of library instruction takes place in the library where students can be given hands-on training on the library's numerous electronic resources and be shown the library's collections and department locations. Faculty wishing to arrange an In-Library Orientation are encouraged to schedule the session at least two weeks in advance with Mary Davis or Jim Alderman.

In-Library Orientations are typically tailored to class needs and cover research tools specific to the subject being taught. For example, a United States history class orientation would cover such electronic resources as the Academic Index on LUIS and America: History and Life on LIRN, and would focus on reference sources and periodicals that are of particular usefulness to history majors. Reference Staff welcome faculty suggestions for resources to be included in the In-Library Orientation and will work closely with faculty to provide instruction tailored to students' needs.

Individual Library Instruction

Individuals who need one-on-one instruction in the use of library resources are encouraged to schedule individual instructional sessions through Mary Davis or Jim Alderman. Individual instruction may consist of a general orientation to library facilities and resources, or may focus on specific research tools that will assist the user in completing course assignments or projects. Individual Library Instruction requests should be received at least two weeks in advance of need.

Workshops

Library staff periodically offer workshops on new library resources and refresher workshops on existing library resources. Workshops may be open to the public or may be directed to particular users of the library's resources. In the past, the library has conducted workshops for specific UNF colleges to acquaint faculty with electronic resources available for their disciplines and has offered training for beginning graduate students during the
summer semester so that they can get a sneak preview of resources available to them at UNF.

The Reference Department welcomes suggestions for future workshop offerings.

New Faculty Orientations

When a faculty member joins the University of North Florida the Library tries to make him or her feel as comfortable as possible with our library and its services. The Reference Department is happy to arrange a personal orientation to the library that places emphasis on the faculty member's area of expertise. New faculty are provided information on library policies and the numerous services, such as interlibrary loan, that are available to them.

New Faculty Orientations can be arranged individually or in groups.

LIS1000 (BLISS)

First offered in Fall 1996, LIS1000, Beginning Library and Information Systems Strategies (BLISS), is a one credit, semester long course that investigates research strategies and provides hands-on instruction in the efficient use of library resources. Designed with beginning freshmen in mind, LIS1000 covers both traditional print sources and emerging electronic resources available in university libraries. Although offered at the freshman level, the majority of students who have experienced BLISS so far have been graduate students or juniors or seniors.

For further information on LIS1000 and to take a look at what has been taught in the past, visit the BLISS Home Page on the Internet.

For more information on the UNF Library's User Education Program contact either Mary Davis or Jim Alderman by email or at (904) 646-2616. Email addresses are davis@unf.edu, alderman@unf.edu.

Open Orientation Schedule

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
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<tbody>
<tr>
<td>Wed Aug 28</td>
<td>noon and 6:00 pm</td>
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<tr>
<td>Thurs Aug 29</td>
<td>noon and 6:00 pm</td>
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<tr>
<td>Tues Sept 3</td>
<td>noon and 6:00 pm</td>
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<tr>
<td>Wed Sept 4</td>
<td>noon and 6:00 pm</td>
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<tr>
<td>Thurs Sept 5</td>
<td>noon and 6:00 pm</td>
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<td>Tues Sept 10</td>
<td>10:00 am 5:00 pm</td>
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<tr>
<td>Wed Sept 11</td>
<td>10:00 am 5:00 pm</td>
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<tr>
<td>Thurs Sept 12</td>
<td>10:00 am 5:00 pm</td>
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Dissertations for Sale

Faculty and students can now buy low-cost ($24.50) printed copies of doctoral dissertations and master's theses through Dissertation Express, a UMI service offered by the Library's Interlibrary Loan Office. This new service gives users an alternative to borrowing theses needed for research.

The advantage of using this service is: most items are delivered within 72 hours of ordering; there is no worry about returning the item; no loan fee; the item is yours to keep.

The thesis is printed on 8 1/2" x 11" paper, unbound, and packaged in shrink wrap. The $24.50 price is less costly than purchasing a UMI microfilm copy.

The ILL office orders the dissertation using a WWW site UMI maintains specifically for searching and ordering dissertations. UMI digitizes the microfilm masters, generates the printed copy and ships them to the Library by express courier.

Faculty members interested in using the service may submit requests to the Interlibrary Loan Office at the Main Circulation Desk. Contact Geraldine Collins, (x2615) Head of Circulation and Interlibrary Loan Services for additional information.

Volunteer Dies in Accident

Longtime Library volunteer Ruth Hackenson died in an automobile accident on June 7, 1996. A UNF graduate, Mrs. Hackenson volunteered 785 hours of service in the Media Resources Department from 1987 to 1995. Ruth spent many hours maintaining curriculum kits and the picture file. Her service and her friendship will be sorely missed.

Do You Have It?

The Library has received a gift of the new series of *Ms Magazine*. A few volumes are missing. If you have any of the following issues, please consider donating them to the Library.

Volume 1, numbers 1 - 6
Volume 2, numbers 1, 2
(1990 - 1991)
Call These People...

... to place items on Course Reserve (Julia Behler) .................. x2615 libcirc@unf.edu
... to inquire about borrowing privileges (Circulation Desk) ............... x2615 libcirc@unf.edu
... to inquire about overdues, fines, etc. (Circulation Desk) ................ x2615 libcirc@unf.edu
... to inquire about Interlibrary Loans (Circulation Desk) ... x2615 libcirc@unf.edu
... to request new journal titles (Vicki Stanton) .......................... x2550 vstanton@unf.edu
... to request new book titles (Sheila Mangum) .......................... x2550 smangum@unf.edu
... to arrange for library instruction (Mary Davis or Jim Alderman) .......... x2616 libhelp@unf.edu or mdavis@unf.edu or alderman@unf.edu
... to request reference assistance (Reference Desk) ................... x2616 libhelp@unf.edu

You can communicate with the Reference Department by telephone or through electronic mail (libhelp@unf.edu). A reference librarian will get back to you as soon as possible with an answer, either through email or by telephone.

Guides to the Library and its services are available in the Reference Department or through the Library’s Web site: http://www.unf.edu/library. You can access the online catalog, LUIS, not only in the Library but also from your office or remote (off-campus) location. Pick up instructions and sign-on information either at the Reference Desk or through the Web site.

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LIBRARY HOURS

REGULAR HOURS WHEN CLASSES ARE IN SESSION

<table>
<thead>
<tr>
<th>LIBRARY HOURS</th>
<th>REFERENCE HOURS</th>
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<tbody>
<tr>
<td>Monday - Thursday</td>
<td>8 A.M. - 11 P.M.</td>
</tr>
<tr>
<td>Friday</td>
<td>8 A.M. - 6 P.M.</td>
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<tr>
<td>Saturday</td>
<td>10 A.M. - 6 P.M.</td>
</tr>
<tr>
<td>Sunday</td>
<td>1 P.M. - 11 P.M.</td>
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EXTENDED HOURS FOR FINAL EXAMS

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<td>Monday - Thursday</td>
<td>8 A.M. - 12 Mid.</td>
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<tr>
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