Collaborating Across Departments for Image Metadata

Courtenay McLeland
University of North Florida, d.c.mcleland@unf.edu

Follow this and additional works at: http://digitalcommons.unf.edu/library_facpub
Part of the Library and Information Science Commons

Recommended Citation
McLeland, Courtenay, "Collaborating Across Departments for Image Metadata" (2016). Library Faculty Presentations & Publications. 42.
http://digitalcommons.unf.edu/library_facpub/42
Collaborating Across Departments for Image Metadata

Courtenay McLeland
ACRL Image Resources Interest Group
ALA Annual 2016, Orlando
Two image collections in our institutional repository with collaboratively applied metadata:

**Images of Historic Architecture**

http://digitalcommons.unf.edu/historical_architecture/
For this group of born-digital images we used freeware XNView.

**Lawrence V. Smith Image Collection**

http://digitalcommons.unf.edu/lawrence_smith/
For this 35mm slide digitization project we will be using Adobe Photoshop Lightroom.
For this project we used XNView freeware to enable staff members in Discovery Enhancement to participate in metadata application without the need for software that, at the time, was only available to the Digital Projects Department.
A glance at the XNView metadata editing options
A default set of keywords may be saved in a template and applied at once, then other saved keywords in the Defined keywords list may be added to individual images.
For this project we began using Adobe Photoshop Lightroom collaboratively, after a campus-wide license made it possible.
Presets & Keyword Sets

• Keyword sets help keep keyword phrases with commas or other special formatting together.

• You may organize them by subject or archival folder as we did for this project.

• You may continue to add sets by using Edit Set.

• These sets are stored in your computer as Lightroom keyword templates.
• We have one basic set of terms that will apply to all items in this collection.
• Additionally, a Preset can be used to apply other metadata such as creator or date to batches.
Batch Geotagging in Adobe PS Lightroom
Thank You!

Contact us with comments or questions:
Courtenay McLeland
Head of Digital Projects and Preservation
d.c.mcleland@unf.edu

Ryan Fairbrother - Member of Digital Projects and instrumental in the execution of these collaborative projects - rfairbro@unf.edu